


**2020 BNBA Leadership**

President ~ Susan Ballard  
 President Elect ~ James Marrano  
 Vice President ~ Ralph Basile  
 Immediate Past President ~ David Capretto

*T.C. Comm.*  


Secretary ~ Christopher Tucker  
 Treasurer ~ Jeff Naab  
 Presidential Appointee ~ Bill Tuyn  
 Executive Officer ~ Joseph Benedict

August 9, 2020

Honorable Town Board  
 21 Central Ave  
 Lancaster, NY 14086

Supervisor Ruffino and Honorable Town Board Members,

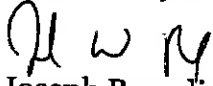
On behalf of the Buffalo Niagara Builders Association (BNBA) and owners of new homes built in the Town of Lancaster, I request your consideration of a change to the requirements for issuance of a certificate of occupancy for residential new construction.

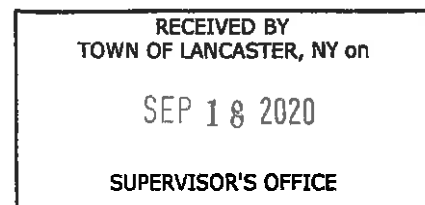
In fall 2018, the town adopted a requirement that an as built site-specific drainage survey completed by a licensed surveyor be delivered to the building department prior to the issuance of a certificate of occupancy. This is done to ensure the yard was graded in accordance with the on-file drainage plan. This change adds costs and most importantly delays to the home building process causing unnecessary stress and inconvenience to the home buyer. On average, the additional survey requirement adds a week to 10 days to the construction schedule, which results in additional costs of \$75 to \$150 per day, plus the cost of the survey.

We propose instead that the certificate of occupancy be issued upon satisfactory completion of the final inspection by the Building Department and once a month, builders will submit as built site-specific drainage surveys on all their properties that have received certificates of occupancy in the past month. This approach would provide the Town baseline evidence that the property was properly graded at the time the certificate was issued without the added expenses new homeowners and builders bear when the certificate and closing are delayed.

Please let me know if you have any questions about this request. I can be reached at (716) 874-3435.

Respectfully submitted,

  
 Joseph Benedict  
 Executive Officer





# Twin District Fire Company

4999 William Street • P.O. Box 406

Lancaster, New York 14086

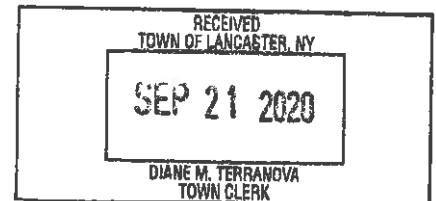
716-681-3118

Fax: 716-685-3628



Diane Terranova  
Town Clerk  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

September 16, 2020



Dear Ms. Terranova,

As of our monthly meeting held on Monday, September 14 2020, please add the following member to the rolls of the Twin District Fire Company:

Josh McClenathan  
92 Christen Court  
Lancaster, NY 14086

Thank you for your attention in this matter.

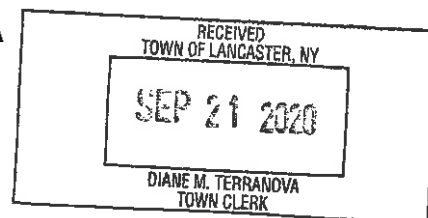
Sincerely,

Jacob Doyle  
Corresponding Secretary  
Twin District Fire Company



# TOWN OF CHEEKTOWAGA

## ZONING BOARD OF APPEALS DECISION



Whereas, **David Chiazza, Iskalo Development Corp./6700 Transit Road** has made application for a(n) **Area Variance**, under

**ARTICLE(S): VI SECTION(S): 260-59(F)(3)[a]**  
of the zoning law for property located at:

### 6700 Transit Road

The applicant's proposed fence on the North side of the property line will be eight (8) feet, whereas, Zoning Law does not permit it.

Whereas, a public hearing was held on **8/19/2020** after proper notice,

Whereas, this Board, after reviewing the application, and conducting a public hearing and after due deliberation and vote of the Board,

Be it resolved, by virtue of the power vested in the Zoning Board of Appeals, this **Area Variance** is hereby **Granted**.

The Code Enforcement Officer, citing **Article VI, Section 260-59(F)(3)[a]**, denied a request for approval for a "proposed fence" from **David Chiazza, EVP, Iskalo Development Corporation** representing **Iskalo 6700 Transit LLC**, for a certain locus in the Town of Cheektowaga known as **6700 Transit Road, Cheektowaga, NY** based on representation that "The applicant's proposed fence on the North property line will be eight (8) feet, whereas, Zoning Law does not permit it". Appellant appealed the Code Enforcement Officer's denial of said permit by filing "Town Of Cheektowaga Zoning Board Of Appeals Request" with the Zoning Board of Appeals on or about **July 1, 2020**.

"Area variance" shall mean the authorization by the Zoning Board of Appeals for the use of land in a manner which is not allowed by the dimensional or physical requirements of the applicable zoning regulations. In making its determination the Zoning Board of Appeals shall take into consideration the benefit of the applicant if the variance is granted, as weighted against the detriment to the health, safety and welfare of the neighborhood or community by such grant

(a) In making such determination the Board shall also consider:

[1] Whether an undesirable change will be produced in the character of the neighborhood or a detriment to nearby properties will be created by the granting of the area variance

[2] Whether the benefit sought by the applicant can be achieved by some method, feasible for the applicant to pursue, other than an area variance

[3] Whether the requested area variance is substantial

[4] Whether the proposed area variance will have an adverse effect or impact on the physical or environmental conditions in the neighborhood or district; and

[5] Whether the alleged difficulty was self-created.

(b) The Board of Appeals in the granting of area variances, shall grant the minimum variance that it shall deem necessary and adequate and at the same time preserve and protect the character of the neighborhood and the health, safety and welfare of the community. ". (Town of Cheektowaga Code, Chapter 260 Zoning, Article IX, 260-76, Appeals For Variance)

**David Chiazza, EVP, Development Corporation** representing **Iskalo 6700 Transit LLC.**, made the following representations in the Application for Area Variance:

1. The character of the neighborhood will not change, and/or there will not be a detriment to nearby properties as **"In response to a request from adjacent homeowners to the 6700 Transit Road property, the Town Board approved the proposed site plan with a condition requiring installation of a solid, vinyl privacy fence with a height of eight (8) feet along a section of the north boundary line of the subject property which borders four (4) residential homes for the purpose of maintaining the neighborhood character of these homes. In this regard, the purpose of the eight (8) foot fence (and area variance) is to preserve the character of neighboring properties"**.
2. A variance is needed rather than modifying my project to meet zoning requirements as **"Applicant proposed a six (6) foot high replacement fence which is compliant with zoning. The Town Board is requiring the eight (8) foot high fence which requires the variance"**
3. The need for a variance is **not** a result of his own actions, **"The need for the variance is not self-created. The variance is required to comply with the condition adopted by the Town Board's that an eight (8) foot fence be installed"**.

On August 19, 2020, Mr. David Chiazza, EVP, Iskalo Development Corporation representing Iskalo 6700 Transit LLC's appeal was considered by the Zoning Board of Appeals. Mr. Chiazza would like to place an eight (8) foot Vinyl fence, whereas, zoning law does not permit it. It was requested as a condition by the Cheektowaga Town Board as part of a site plan resolution to provide screening and noise abatement for the residents bordering the proposed Big Ditch Brewery. The neighbors requested this fence. The fence will run along the applicants' north property line and the rear property line of the neighboring homes. There is an existing wood fence, but the neighbors wanted a higher fence for screening and noise abatement.

**CONCLUSION:** Therefore, it was determined by Motion of by Ralph Miranda & 2<sup>nd</sup> by Justin Young to grant the eight (8) foot fence as requested.

**Roll call:** Justin Young, aye, Kenneth Young, aye, Jane Wiercioch, aye, Ralph Miranda aye, Robert Brandon aye. 5 ayes, 0 nays

**RESULT:** GRANTED [UNANIMOUS]  
**MOVER:** Ralph Miranda, Board Member  
**SECONDER:** Jane Wiercioch, Board Member  
**AYES:** Brandon, Wiercioch, Young, Miranda, Young, Runfolo

\*Note – Construction cannot begin until a building permit is applied for and approved. This decision will be automatically revoked unless a building permit is obtained within six (6) months of the date hereof and unless construction commences within one (1) year of the date hereof.

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Civil Engineering  
Environmental Engineering  
Municipal Engineering  
Land Surveying



Project Management  
Construction Support Services  
Landscape Architecture  
SWPPP Services

September 22, 2020

Honorable Town Board  
Town of Lancaster  
Lancaster, NY 14086

Re: Summerfield Phase 7  
Streetlights

Dear Board Members:

The above improvements installed at Summerfield Phase 7 Subdivision have been constructed in accordance with Town approved plans and NYSEG has energized the lights.

The work associated with Public Improvement Permit #802 for streetlights has been completed and the town may assume ownership of the 14 lights.

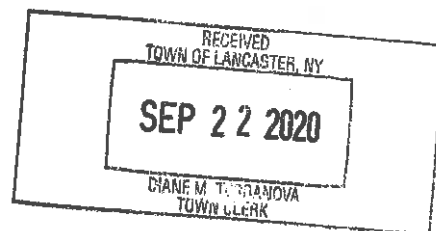
If you have any questions or comments please call.

Very truly yours,

A handwritten signature in black ink, appearing to be "E. Schiller", written over a horizontal line.

Edward M. Schiller, P.E.  
Town Engineer

Cc: D. Terranova - Town Clerk



20-09-22-14057B-Summerfield 7 Lights-TB-l-ems

**Donna Martin**

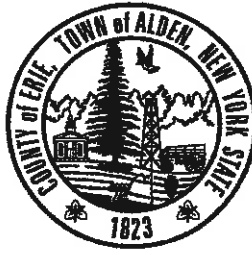
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**From:** Kevin Loftus  
**Sent:** Tuesday, September 22, 2020 10:45 AM  
**To:** Donna Martin  
**Subject:** RE: pip

Hi Donna,

I did not see this. I have reviewed the project and this particular PIP resolution can go on for next meeting.

Thanks

TC Comm.  
*(Signature)***OFFICE OF THE ALDEN TOWN CLERK**Alecia Barrett | 716.937.6969 ext. 2 | [alecia.barrett@erie.gov](mailto:alecia.barrett@erie.gov)

September 17, 2020

Re: Local Law #1 / 2020

Local Law No. 1 of the Year 2020 entitled "Override of Tax Cap."

Dear Neighbor;

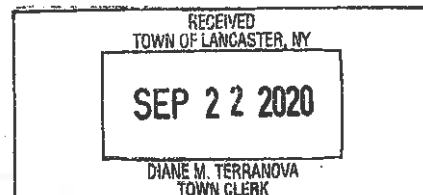
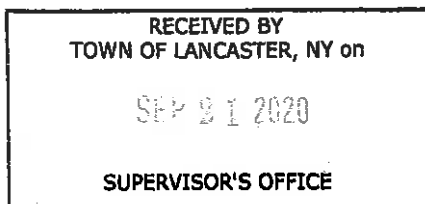
Attached please find a copy of the Order and Notice of Public Hearing for proposed Local Law #1 of the year 2020.

Any questions please contact the Town Clerk's Office.

Very Truly Yours,

*Alden Town Clerk's Office*

AEB/Enc. (1)





LEGAL NOTICE  
NOTICE OF PUBLIC HEARING  
TOWN OF ALDEN, NEW YORK

PLEASE TAKE NOTICE, that there has been presented to the Town Board on September 1, 2020, for adoption a proposed Local Law to be known as Local Law No. 1 of the Year 2020 entitled "Override of Tax Cap" The purpose of this local law is to allow the Town Board in the 2020 Budget to increase the tax levy beyond the 1.56 % tax cap set by the state, in the event that said override is needed..

THEREFORE, pursuant to the Municipal Home Rule Law Rules, the Town Board of the Town of Alden shall hold a Public Hearing on the aforesaid proposed Local Law at the Town Hall, 3311 Wende Road, Alden, New York at 7:10 p.m. on the 6<sup>th</sup> day of October, 2020, at which time persons interested may be heard. Copies of the aforesaid proposed Local Law are available at the office of the Town Clerk for inspection and distribution to any interested person during business hours. The meeting room is wheel chair accessible. Those needing special arrangements should call the Town Hall at 937-6969.

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF ALDEN

Dated: September 15, 2020

NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS;

A hearing before the Town Board of the Town of Alden, in the County of Erie shall be held at the Town Hall, 3311 Wende Road, Alden, New York at 7:10 p.m. on the 6th day of October, 2020, for the purpose of hearing all persons interested in the proposed Local Law No. 1 of the Year 2020 Override Of Tax Cap; and

ORDERED, that the Town Clerk is directed to (a) publish a notice of public hearing in the Alden Advertiser, designated as the official newspaper for this publication, such publication to be not less than ten (10) days before the date of the public hearing; (b) and post as required by law one copy of the Notice of Public Hearing no later than the day such Notice is published; and

ORDERED, that the Town Clerk is to make copies of the proposed Local Law No. 1 of the Year 2020, entitled "Override of Tax Cap" available at her office for inspection and distribution to any interested person during business hours.

The question of the adoption of the foregoing order was duly put to a vote on roll call, at a regular meeting on September 15, 2020 which resulted as follows:

Councilperson Waiss	AYE	NAY
Supervisor Adamski	AYE	NAY
Councilperson Pautler	AYE	NAY

Civil Engineering  
Environmental Engineering  
Municipal Engineering  
Land Surveying



Project Management  
Construction Support Services  
Landscape Architecture  
SWPPP Services

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37 CENTRAL AVENUE, LANCASTER, NY 14086-2143

P: 716-683-5961 F: 716-683-0169

Email: [wsa@wmschutt.com](mailto:wsa@wmschutt.com)

M E M O

Date: September 21, 2020

WSA Project # 06168G

TO: R. Ruffino, Sr. – Town Supervisor

FROM: E. Schiller, PE – Town Engineer

*T.C. Comm.*  
*T.A. Reso.*

A handwritten signature or set of initials, possibly "RS", enclosed in a circle.

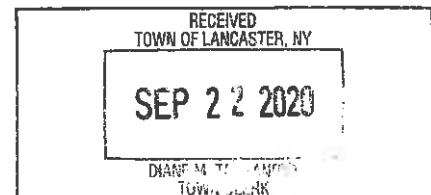
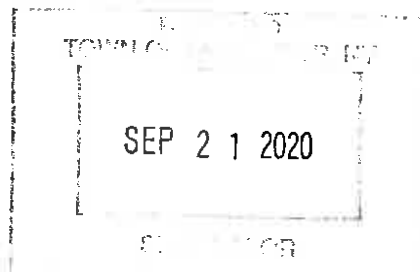
SUBJECT: Aurora St. Bridge over Cayuga Creek

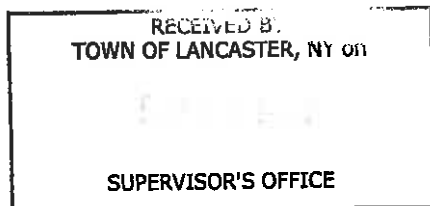
Attached please find a letter from NYSDOT which transmits to the Town Supplemental Agreement 1 (SA1) of the contract between NYSDOT and the Town for this project. SA1 supersedes the original agreement by adding the Construction and Construction Inspection phases to the contract.

Please execute, notarize and submit Resolution as requested in the NYSDOT letter. Please provide a copy to me.

Any questions, please do not hesitate to ask.

*Ed Schiller*





T.C. Comm.  
(Rr)

# ERIE COUNTY LEGISLATURE

HON. FRANK J. TODARO

LEGISLATOR  
8<sup>TH</sup> DISTRICT

September 15, 2020

Hon. Ronald Ruffino, Sr.  
Supervisor, Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

Re: Truck Traffic-Pleasant View Drive, Harris Hill and Central Avenue

Dear Supervisor Ruffino:

I'm writing to follow-up our June 9th meeting regarding hazardous road conditions. At that meeting with Police Chief Karn, we discussed the need to remove truck traffic on Pleasant View Drive, Harris Hill Road and Central Avenue. Additionally, we discussed the need for weight limit signage and signage to prohibit truck traffic at numerous intersections. I'm hoping we can get this accomplished soon.

As you know, trucks travel on Harris Hill Road, Central Avenue and Pleasant View Drive at alarming rates of speed. Located on Pleasant View Drive are two schools, any vehicle traveling at a high rate of speed in these areas can create a potentially dangerous situation. There is a need for additional school zone signage at Hillview Elementary School and Lancaster High School.

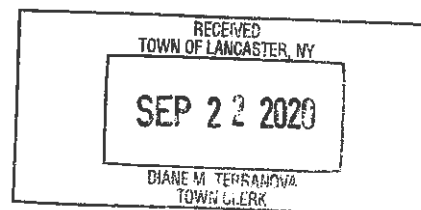
The Town of Lancaster must formally request all of the aforementioned signage from Erie County. Gina Wilkolaski, Traffic Safety Engineer/Erie County Division of Highways, will be able to assist you and the town to effectuate the request. She can be reached at 716-858-8067 or at via email at [Gina.Wilkolaski@erie.gov](mailto:Gina.Wilkolaski@erie.gov).

Please let me know if I can be any further assistance, I can be reached at 716-681-2071 or email me at [Frank.Todaro@erie.gov](mailto:Frank.Todaro@erie.gov).

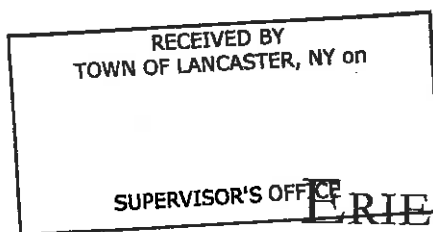
Sincerely,

*Frank J. Todaro*  
Hon. Frank J. Todaro

Erie County Legislator -8<sup>th</sup> District



cc: Erie County Public Works Commissioner William Geary  
Gina Wilkolaski, Dept. of Public Works, Traffic Safety Engineer  
Lancaster Police Chief William Karn, Jr.  
Lancaster Councilmember Adam Dickman, Robert Leary & David Mazur

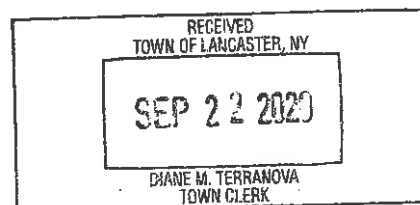


TC Comm.  
(R)

**ERIE COUNTY COMPTROLLER**  
**HON. STEFAN I. MYCHAJLIW**

September 16, 2020

Commissioner William Geary  
Erie County Department of Public Works  
95 Franklin Street  
Buffalo, NY 14202



Dear Commissioner Geary,

Recently I visited with Lancaster resident Tom Braunschweig to listen to his safety concerns on William Street in the town of Lancaster. He reached out to both me and Legislator Frank Todaro after witnessing several close calls and potential accidents along that busy stretch of road.

As you know, William Street extends from Transit Road to Schwartz Road, and is used by those looking to access Como Lake Park, a popular destination for neighborhood families. Many of our parks are in even greater use now. The pandemic has limited the number of opportunities for mothers, fathers and children to where they can go and recreate. It is also a road that services William Street School.

Mr. Braunschweig noted that there are sidewalks on a stretch of William Street near his house, but that the sidewalks do not continue along William Street all the way to Como Park.

William Street is one of the few east-west major roads in Lancaster not to be repaved. So, in addition to its condition making it an unsafe road to travel on, the lack of sidewalks along that stretch creates even more risks for pedestrians and bike riders heading to and from Como Park.

Mr. Braunschweig says that some of his neighbors have expressed similar concerns.

Can you please share with me what, if any plans you have for William Street, including the extension of sidewalks? Absent of a specific plan, I am asking that you please provide some insight as to what can be done along that stretch, what specifically are the barriers that would prevent additional safeguards from being implemented, and what plans are in place to ensure the safety of those using William Street, particularly for recreational purposes.

Thank you so very much for looking into this serious matter. I'll be sure to pass along any information to Mr. Braunschweig as well.

Sincerely,

Stefan I. Mychajliw  
Erie County Comptroller

cc: Lancaster Town Supervisor Ronald Ruffino  
Lancaster Highway Superintendent Dan Amatura  
Lancaster Police Chief William Karn

OFFICE OF ERIE COUNTY COMPTROLLER STEFAN I. MYCHAJLIW • 95 FRANKLIN STREET • ROOM 1100 • BUFFALO, N.Y. • 14202  
PHONE: (716) 858-8400 • FAX: (716) 858-6195 • E-MAIL: COMPTROLLER@ERIE.GOV  
WHISTLEBLOWER HOTLINE FOR REPORTING WASTE, FRAUD & ABUSE: (716) 858-7722 OR E-MAIL: WHISTLEBLOWER@ERIE.GOV

T.C. Comm.  
(P)



TOWN OF LANCASTER  
HIGHWAY DEPARTMENT  
525 PAVEMENT ROAD  
LANCASTER, NY 14086

**Daniel Amatura**  
**Highway Superintendent**  
**Tel (716)683-3426**  
**Fax (716)685-0271**

(REVISED)

September 21, 2020

Supervisor Ronald Ruffino  
and Honorable Council Members  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

Dear Supervisor Ruffino and Honorable Council Members:

I respectfully submit the following individual to return back to her part-time permanent position in 2020 at the Highway Department. Currently, she is part-time seasonal.

<u>NAME</u>	<u>POSITION</u>	<u>PAY RATE/HR.</u>	<u>EFFECTIVE</u>
<u>Kaitlin Walsh</u>	Clerk PT	\$18.27	10/5/2020

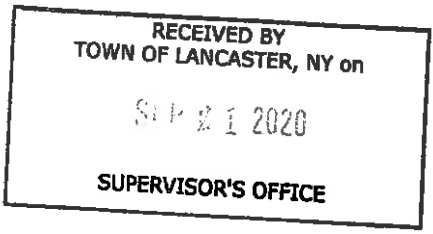
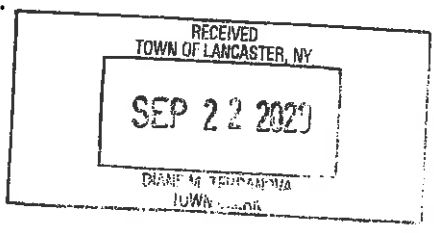
Buffalo, NY 14213

Should you require any further assistance, please do not hesitate to call me.

Respectfully yours,

Daniel Amatura  
Highway Superintendent  
Town of Lancaster Highway  
DA/kak

Cc: Morgan Fay, Payroll Supervisor  
Karen Bonvissuto, Principal Personnel Clerk



DIANE M. TERRANOVA, TOWN CLERK  
TOWN OF LANCASTER  
21 CENTRAL AVE.  
LANCASTER, N.Y. 14086  
AREA CODE 1-716 683-9028

490

COPY

Lancaster Bee  
Buffalo News  
Lancaster-Depew Sun

DIANE M. TERRANOVA, TOWN CLERK  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086  
683-9028

*DMF*

PRESS RELEASE

September 23, 2020

Lancaster Town Clerk Diane M. Terranova announced today that a Special Meeting of the Lancaster Zoning Board of Appeals will be held via teleconference on Thursday, October 8, 2020 at 6:45 PM for the purpose of acting on a State Environmental Quality Review for the Audi of Buffalo – Proposed Signage matter.

To access the teleconference, dial 1-716-800-4267 and use the Pin #1232.

cc: Post on bulletin board

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Lancaster Bee  
Buffalo News  
Lancaster-Depew Sun

DIANE M. TERRANOVA, TOWN CLERK  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086  
683-9028

pmf

PRESS RELEASE

September 23, 2020

Lancaster Town Clerk Diane M. Terranova announced today that the Covid-19 pandemic has changed the procedures regarding the collection of taxes. Town Hall doors are locked, therefore, it is preferred that property owners send payment via the US mail or deposit in the Drop Box located at the Clark Street entrance of the Town Hall. We will also allow in-person payments with these stipulations:

- Admittance into the building only at the Clark Street entrance.
- Face mask covering the nose and mouth is required.
- Only two people at a time will be allowed. The line outside will have six feet separating each property owner.
- Hours for in-person payments will be as follows: Monday through Friday 9 am to 4 pm and on Saturday, October 10, 2020, 9 am to 2 pm.
- To pay by credit card, the form inserted with the tax bill should be completed and mailed or placed in the drop box with the tax bill. A receipt will be mailed. A service charge of 2.45% will be added for Master Card, Discover, Visa and American Express; Visa debit card has a flat fee of \$3.95.
- Payments will be accepted on our website: [www.lancasterny.gov](http://www.lancasterny.gov) by going to the Pay Taxes link.

Post on Bulletin board

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DIANE M. TERRANOVA, TOWN CLERK  
TOWN OF LANCASTER  
21 CENTRAL AVE.  
LANCASTER, N.Y. 14086  
AREA CODE 1-716 683-9028

492

COPY

September 22, 2020

Mr. Edward Schiller, Town Engineer  
Wm. Schutt & Associates  
37 Central Avenue  
Lancaster, New York 14086

Mr. Matthew Fischione, Building Inspector  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Re: **Application for Dumping Permit -**  
Darlene Coleman  
5739 Genesee Street

Gentlemen:

Enclosed is an application from the above referenced petitioner requesting a permit pursuant to Chapter 22-8 of the Code of the Town of Lancaster for permission to dump and dispose of materials outside of permitted sanitary landfill areas.

Would you please review the above referenced application and recommend to the Town Board whether you approve or disapprove of the issuance of this permit.

Sincerely yours,

OFFICE OF THE TOWN CLERK



Diane M. Terranova  
Town Clerk

DMT/dm

Encl.

cc: Town Board  
Darlene Coleman (Letter only)

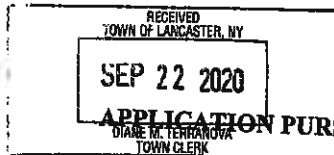
File: Permit/Prmtdumplttrs.doc

COPY

COPY

COPY

COPY



Official Use Only  
Fee Received \$100.00  
Date 9/22/20  
A-100.00

**TOWN OF LANCASTER**

**APPLICATION PURSUANT TO CHAPTER 22-8 OF THE CODE OF THE TOWN OF LANCASTER**

- FOR PERMISSION TO -

DUMP AND DISPOSE OF MATERIALS OUTSIDE PERMITTED SANITARY LANDFILLS

ITEM 1. PROPERTY OWNER:

Darlene Coleman  
(Name)

5739 Genesee st.  
(Address)

Lancaster N.Y. 14086  
(Address)

716-901-4245  
(Phone No.)

ITEM 2.

FILE SITE LOCATION AND DESCRIPTION:

(i.e. - 5782 Broadway - private dwelling on one acre lot)

5739 Genesee St Lancaster N.Y. 14086

ITEM 3.

ZONING CLASSIFICATION:

R.C.O

ITEM 4.

PURPOSE AND EXTENT OF FILLING OPERATION:

stop Cracking of Barn Floor  
stop the water settling on property  
Replacing fence around property

ITEM 5.

EXPECTED DURATION OF FILING OPERATION:

Soon as possible

ITEM 6.

TYPE OF FILL:

Clean Fill Top soil

ITEM 7.

IDENTIFY SOURCE OF FILL:

Purching from Vendor Northeast farms

ITEM 8.

STREAMS AND DRAINAGE DITCHES:

Are there any streams or drainage ditches on this property?

(yes) (no) not to my knowledge

ITEM 9.

FLOOD PLAIN:

Is fill site located in a designated Town of Lancaster area flood plain?

(yes) (no)

ITEM 10: WET LAND AREA:

Is fill site located in a designated New York State Wetland area?  
(yes) (no)

ITEM 11. SITE PLAN:

Applicant must attach to this application a site plan similar to the sample attached hereto showing the following:

- a) Site Plan
- b) Location of all buildings on fill site
- c) Location of all streams or drainage on fill site whether titled or not
- d) shaded area where fill is to be deposited

ITEM 12. TOPOGRAPHICAL PLAN:

Applicant must add to the Site Plan a topographical plan similar to the sample attached hereto showing the following:

- a) The present grade line
- b) A dotted line indicating the proposed finished grade level

ITEM 13. ADDITIONAL STATEMENT OF APPLICANT: (If desired)

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**AFFIRMATION OF OWNER:**

I certify that I/we am/are the owner(s) of the property for which this Filling Permit is requested, that I/we have examined this application, and the statements contained therein are true to the best of my/our knowledge and belief.

  
(Signature of Property Owner)

\_\_\_\_\_  
(Signature of Property Owner)

**INSTRUCTIONS TO APPLICANT**

Applicant must complete application, draw sample site plan (see sample attached) and deliver it to the Town Clerk, with a non-refundable processing fee of \$100.00. Make check payable to "Town of Lancaster."

The application is then forwarded to the Code Enforcement Officer and Town Engineer for recommendation.

Upon receipt of their written recommendations, the application will be presented to the Town Board for a resolution approving or denying said application.



Josh (716) 229-1963

Home

+7'

Pool

+5'

Driveway  
220' x 8'

BARN

0.0

-5" cut

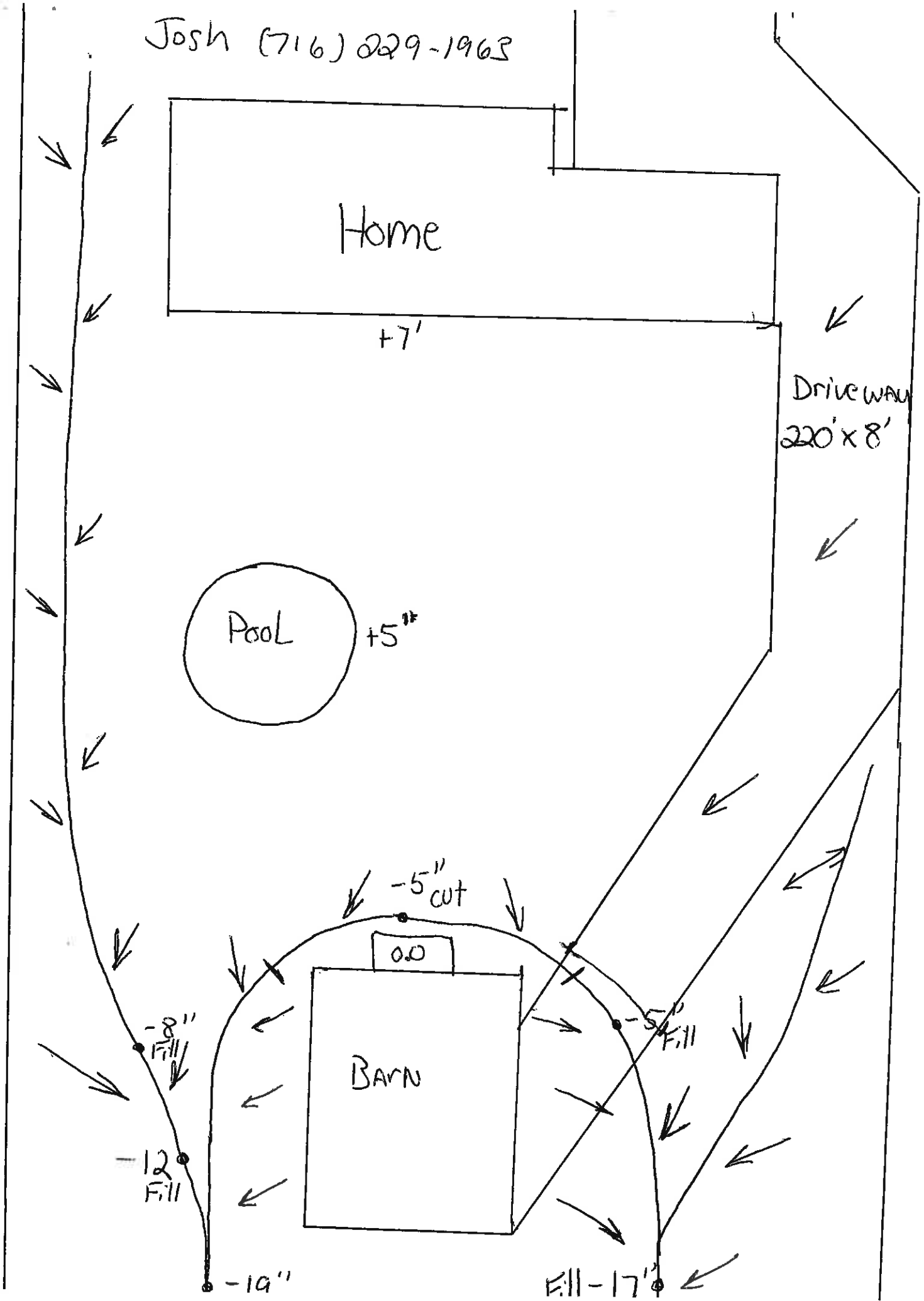
-8" Fill

-12" Fill

-19"

-5" Fill

Fill -17"





# Town of Lancaster

TOWN PLANNING BOARD  
21 Central Avenue  
Lancaster, New York 14086

September 16, 2020

**Planning Board Members:**

Neil Connelly, Chairman  
Rebecca Anderson  
Anthony Gorski  
Joseph Keefe  
Stanley Jay Keysa III  
Lawrence Korzeniewski  
Kristin McCracken

**Town Board Members:**

Ronald Ruffino, Sr., Supervisor  
Adam Dickman  
Robert Leary  
David Mazur

**Engineering Consultant:**

Ed Schiller, Wm. Schutt & Associates

**Town Attorney:**

Kevin E. Loftus

**Town Highway Superintendent:**

Daniel J. Amatura

**Building & Zoning Inspector:**

Matthew Fischione

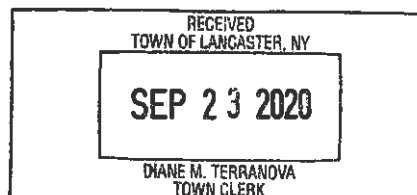
**Gentlemen/Ladies:**

Enclosed is a draft copy of the minutes of a meeting of the Planning Board of Lancaster which was held September 16, 2020. Please review it for errors and completeness. These minutes will not become final until approved at a subsequent Planning Board meeting, and may be amended before approval.

Sincerely yours,

Neil R. Connelly  
Planning Board Chairman

NRC:cm  
Encl.



A meeting of the Planning Board of the Town of Lancaster, Erie County, New York was held at Town Hall, 21 Central Avenue, Lancaster NY, and via Zoom on the 16<sup>th</sup> day of September 2020 at 7:00 P.M. and there were present:

**PRESENT:** Neil Connelly, Chairman  
Rebecca Anderson, Member  
Joseph Keefe, Member  
Stanley Jay Keysa III, Member  
Lawrence Korzeniewski, Member  
Kristin McCracken, Member

**EXCUSED:** Anthony Gorski, Member

**ALSO PRESENT:** None

**Town Board Members:** David Mazur, Councilmember

**Other Elected Officials:** None

**Town Staff:** Ed Schiller, Engineering Consultant  
Emily Orlando, Deputy Town Attorney  
Matt Fischione, Code Enforcement Officer  
Cynthia Maciejewski, Recording Secretary

Meeting called to order by Chair Connelly at 7:00 P.M.

Pledge of Allegiance led by Chair Connelly.

Minutes-A motion was made by Lawrence Korzeniewski to approve the minutes from the August 19, 2020 Planning Board meeting with the correction to the Tom Ferry 3-lot subdivision vote of two no votes on memo. Motion seconded by Joseph Keefe and unanimously carried.



**TOWN OF LANCASTER PLANNING BOARD  
COMMUNICATIONS - SEPTEMBER 2, 2020**

- 9.02.01 Copy of resolution adopted by Town Board on 8/17/20 approving the construction of the 271,000 sq. ft. project for manufacturing and warehouse at 0 Walter Winter Dr.
- 9.02.02 Copy of resolution adopted by Town Board on 8/17/20 approving the Orville's addition at 3979 Walden Ave.
- 9.02.03 ZBA minutes from the Special Meeting (Delta Sonic signage SEQR) and Regular Meeting held 8/13/20.
- 9.02.04 Letter to Matt Fischione and response dated 8/20/20 from Chris Streng, representing Kulback's Inc., regarding Pavement Rd. quarry.
- 9.02.05 Notice of 2020 Planning and Zoning School, sponsored by the Association of Towns, to be held via free webinar on Friday, 9/25/20 from 12:00 noon to 2:00 P.M.
- 9.02.06 Letter to Matt Fischione and response dated 8/24/20 from Bernadette Berens seeking to develop a 9100 sq. ft. retail/general merchandise store in the Town of Lancaster.
- 9.02.07 Email conversation dated 8/26/20 between Mariely Ortiz from Erie County Department of Environment and Planning, and Michael Metzger, P.E., regarding the project proposed for Lancaster Parkway.
- 9.02.08 Email conversation dated 9/1/20 from matt Fischione, Code Enforcement Officer regarding 9 Lancaster Pwky surface activity to maintain the existing DEC wetland permit.

**COMMUNICATIONS - SEPTEMBER 16, 2020**

- 9.16.09 Notice of Public Hearing to be held 9/10/20 for items to be considered by the Zoning Board of Appeals.
- 9.16.10 Letter dated 8/24/20 from John C. Garas, representing the Vine Wesleyan Church, to Matt Fischione, Code Enforcement Officer, indicating that approval is requested for a split of the approximate 36 acre parcel into an approximate 31 acre and 5.2 acre parcel.
- 9.16.11 Letter dated 7/23/20 from John C. Garas, representing the Vine Wesleyan Church, to Matt Fischione, Code Enforcement Officer, outlining the history of the

property owned by the church at the corner of William and Bowen.

- 9.16.12 Letter from Dan Castle, Erie County Department of Environment and Planning, to municipal planning officials throughout Erie County, explaining the previously attached Application for agricultural protection funding available through Erie County.
- 9.16.13 Email from Philip Laugeman from the NYS DOT with an attached PDF of a presentation outlining plans for improvements on Transit Rd. between Wehrle and French Rd. tentatively planned for the Spring of 2022.
- 9.16.14 Email dated 9/9/20 from Matt Fischione, CEO, regarding upcoming projects including an Amazon additional security hut and site plan for the quarry on Pavement Rd.
- 9.16.15 Letter dated 9/10/20 from Matt Fischione, CEO, regarding Windsor Ridge temporary turn around.
- 9.16.16 Letter dated 9/11/20 from Michelle Barbaro, Park Crew Chief, regarding Dog Control Facility.
- 9.16.17 Letter dated 9/11/20 from Michelle Barbaro, Park Crew Chief, regarding Infrastructure improvement Project (Niagara Lutheran Health Facility).
- 9.16.18 ZBA minutes of 9/10/20.
- 9.16.19 Letter dated 9/10/20 from David S. Denk, NYS Department of Environmental Conservation, regarding 15 Enterprise Drive.
- 9.16.20 Memo from Kevin Loftus, Town Attorney, scheduling the SEQR review for Advanced Thermal Solutions Expansion, 15 Enterprise Drive on September 16, 2020.
- 9.16.21 Letter dated 9/11/20 from Ed Schiller, Town Engineer, regarding Niagara Lutheran Health Facility, 5949 Broadway.
- 9.16.22 Letter dated 9/11/20 from Ed Schiller, Town Engineer, regarding 5335 William St. parcel split.
- 9.16.23 Letter dated 9/11/20 from Daniel Amatura, Highway Superintendent, regarding the Dog Control Facility.
- 9.16.24 Letter dated 9/11/20 from Daniel Amatura, Highway Superintendent, regarding Infrastructure Improvement Project (Niagara Lutheran Health Facility).

**Planning Board Minutes**  
**SEQR Review**  
**SEPTEMBER 16, 2020**

The Planning Board held its meeting at the Lancaster Town Hall, 21 Central Avenue, Lancaster, New York on the 16<sup>TH</sup> day of September 2020 at 7:06p.m. and there were

**PRESENT:** REBECCA ANDERSON, PLANNING BOARD MEMBER  
JOSEPH KEEFE, PLANNING BOARD MEMBER  
STANLEY JAY KEYS III, PLANNING BOARD MEMBER  
LAWRENCE KORZENIEWSKI, PLANNING BOARD MEMBER  
KRISTIN MCCRACKEN, PLANNING BOARD MEMBER  
NEIL CONNELLY, PLANNING BOARD CHAIRMAN

**EXCUSED:** ANTHONY GORSKI, PLANNING BOARD MEMBER

**ALSO PRESENT:** DAVID MAZUR, COUNCIL MEMBER  
MATTHEW FISCHIONE, CODE ENFORCEMENT OFFICER  
EDWARD SCHILLER, ENGINEER, WM. SCHUTT & ASSOC.  
EMILY ORLANDO, DEPUTY TOWN ATTORNEY  
CYNTHIA MACIEJEWSKI, RECORDING SECRETARY

**PURPOSE OF MEETING:**  
IN THE MATTER OF THE STATE ENVIRONMENTAL QUALITY REVIEW (SEQR) OF THE  
ADVANCED THERMAL SYSTEMS  
LOCATED 15 ENTERPRISE DRIVE, S.B.L. 105.00-3-4.1

The Planning Board reviewed the Short Environmental Assessment Form for an 11,000 sq. ft. addition of permanent pavement matter with an item for item review and discussion of the project impact and magnitude as outlined on the Short Environmental Assessment Form entitled "Part 2 Impact Assessment" which was provided to each member.

**PLEASE TAKE NOTICE**, that the Planning Board of the Town of Lancaster, acting as an advisory committee to provide input to the Town Board, the designated lead agency under the State Environmental Quality Review Act (SEQRA), has reviewed the following described proposed action, which is an **unlisted** action, and that committee recommends that there are no significant adverse environmental impacts relative to the criteria found in 6 NYCRR §617.d, and further recommends that the lead agency issue a **Negative Declaration** for the purposes of Article 8 of the Environmental Conservation Law in accordance with §617.12.

**NAME AND ADDRESS OF LEAD AGENCY**

Lancaster Town Board  
21 Central Avenue  
Lancaster, New York 14086  
Kevin Loftus, Town Attorney  
716-684-3342

**NATURE, EXTENT AND LOCATION OF ACTION:**

The proposed development is of a parcel involving approximately 3.2 acres.

The location of the premises being reviewed is 15 Enterprise Drive. S.B.L. 105.00-3-4.1, Lancaster, New York 14086, Erie County.

This project described as an 11,000 square feet of additional permanent pavement with 0.9 acre physically disturbed area.

**THE FOLLOWING MOTION TO OFFER A NEGATIVE DECLARATION WAS OFFERED BY  
MEMBER MCCracken, WHO MOVED ITS ADOPTION, SECONDED BY  
MEMBER KORZENIEWSKI,**

**TO WIT:**

**REASONS SUPPORTING RECOMMENDATION**

1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations? **No impact**
2. Will the proposed action result in a change in the use or intensity of use of land?  
**No impact**
3. Will the proposed action impair the character or quality of the existing community?  
**No impact**
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)? **The Town of Lancaster has not established a Critical Environmental Area (CEA).**
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway? **No impact**
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? **No impact**
7. Will the proposed action impact existing:
  - a. Public/private water supplies? **No impact**
  - b. Public/private wastewater treatment utilities? **No impact**
8. Will the proposed action impair the character or quality of important historic, archeological, architectural or aesthetic resources? **No impact**
9. Will the proposed action result in an adverse change to natural resources

(e.g., wetlands, waterbodies, groundwater, air quality, flor or fauna)? **No impact**  
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? **No impact. Storm water off the previously approved additions roof and the proposed driveway and parking area shall be collected in a roof drain system and on site storm water collection system and discharge via pipes and over land flow to the existing storm water drainage system located to the south and west of the project area.**

11. Will the proposed action create a hazard to environmental resources or human health? **No impact**

and,

**BE IT FURTHER**

**RESOLVED**, that the Planning Board recommendation be sent to the Town Board, for its review and consideration as the lead agency for the Action.

The question of the adoption of the foregoing Recommendation was duly put to a vote which resulted as follows:

REBECCA ANDERSON, PLANNING BOARD MEMBER	VOTED YES
ANTHONY GORSKI, PLANNING BOARD MEMBER	EXCUSED
JOSEPH KEEFE, PLANNING BOARD MEMBER	VOTED YES
STANLEY JAY KEYSA III, PLANNING BOARD MEMBER	VOTED YES
LAWRENCE KORZENIEWSKI, PLANNING BOARD MEMBER	VOTED YES
KRISTIN MCCrackEN, PLANNING BOARD MEMBER	VOTED YES
NEIL CONNELLY, PLANNING BOARD CHAIRMAN	VOTED YES

The Motion to recommend was thereupon adopted.  
September 16, 2020

**AMENDED SITE PLAN-ADVANCED THERMAL SYSTEMS, LOCATED AT 15 ENTERPRISE DRIVE (S.B.L. 105.00-3-4.1). 11,000 SQ FT OF ADDITIONAL PERMANENT PAVEMENT.**

Kristin Savard, P.E. of Advanced Design Group presented with Edward Patnode and David Baumler of Advanced Thermal Systems, Inc. Bill Mancote of Montante Construction was also in attendance. The approved facility expansion is under construction. A driveway and turn around are being added to the site and disturb less than 1 acre of land. Modified drawings have been submitted to Matt Fischione, CEO. The current PIP does need to be amended. Advanced Thermal Systems manufactures piping expansion joints which are used on solar panels for solar farms.

**DETERMINATION**

A motion was made by Rebecca Anderson to approve the Amended Site Plan for Advanced Thermal Systems. Motion seconded by Kristin McCracken.

Roll call as follows:

Chairman Connelly-Yes

Stanley Jay Keysa III-Yes

Rebecca Anderson-Yes

Lawrence Korzeniewski-Yes

Anthony Gorski-Excused

Kristin McCracken-Yes

Joseph Keefe-Yes

**Motion carried.**

**SITE PLAN REVIEW-PROJECT #6170, TOWN OF LANCASTER DOG CONTROL FACILITY, LOCATED AT 525 PAVEMENT ROAD. CONSTRUCTION OF A NEW 88'X34' CMU STRUCTURE WITH TRUSSED ROOF TO HOUSE OFFICE SPACE, GARAGE SPACE, KENNELS, EXAM ROOM AND STORAGE AREA. THIS BUILDING WILL MEET CURRENT KENNEL AND NYS STANDARDS. WATER AND SANITARY SEWER WILL CONNECT TO THE ONSITE SYSTEM AT 525 PAVEMENT ROAD AND NO INCREASE IN CURRENT USAGE FROM THE CURRENT DOG FACILITY IS ANTICIPATED.**

The Town of Lancaster Dog Control Office was awarded a grant by the NYS Dept. of Agriculture and Markets. The SPCA has reviewed and signed off on the plans for the new facility. The dog control facility will be located at the east end of the Town complex. The site is currently covered in asphalt. This is considered a Type 2 action and no SEQR is required. The project is scheduled to go out for bid and construction will start in the spring of 2021. This facility is long overdue and the current building is substandard. The new facility will need to be physically identified and labeled.

**DETERMINATION**

A motion was made by Kristin McCracken to approve the Site Plan for the Town of Lancaster Dog Control Facility. Motion seconded by Lawrence Korzeniewski.

Roll call as follows:

Chairman Connelly-Yes

Stanley Jay Keysa III-Yes

Rebecca Anderson-Yes

Lawrence Korzeniewski-Yes

Anthony Gorski-Excused

Kristin McCracken-Yes

Joseph Keefe-Yes

**Motion carried.**

**AMENDED SITE PLAN REVIEW-PROJECT #5194, INFRASTRUCTURE IMPROVEMENT PROJECT (NIAGARA LUTHERAN HEALTH FACILITY). REPAIR AND ENCLOSE THE DRAINAGE DITCH ON THE EAST SIDE OF GREENFIELD'S PROPERTY.**

Nick Kwasniak, Executive Director of Environmental Services for Niagara Lutheran Health System discussed the need for the improvements. The original design of the drainage system did not work sufficiently and flooding came within two feet of buildings. These repairs are to the existing drainage system due to erosion. The south end of the property had backup and will be enclosed so that the water will not come toward the building. A Floodplain Development Permit will need to be issued. A backflow valve preventer would be of benefit to this project with a check valve. Member Anderson recalled the original three buildings being located closer to the creek in the original drawings and after they were moved away from the creek. A portion of the property was removed from the flood plain. SEQR is required for the project and will be held at the 10/21/20 Planning Board meeting.

**DETERMINATION**

A motion was made by Chair Connelly to table the amended site plan for the Infrastructure Improvement Project (Niagara Lutheran Health Facility) until the 10/21/2020 Planning Board meeting. Motion seconded by Rebecca Anderson.

Roll call as follows:

Chairman Connelly-Yes

Stanley Jay Keysa III-Yes

Rebecca Anderson-Yes  
Anthony Gorski-Excused  
Joseph Keefe-Yes  
**Motion carried.**

Lawrence Korzeniewski-Yes  
Kristin McCracken-Yes

**PRELIMINARY PLAT PLAN- PROJECT #6026, VINE WESLEYAN CHURCH SUBDIVISION, 36+/- ACRE PARCEL AND A 5.2 +/- ACRE PARCEL WITH DWELLING AND ASSESSORY BUILDING SPLIT OFF. LOCATED AT 5335 WILLIAM STREET. SUBDIVISION DOES NOT INCLUDE DEVELOPMENT OF EITHER PARCEL.**

Three splits of this parcel have been made in the past without Town action. This fourth split is to section off a 5.2 acre parcel and the 5.2 and 31 acre parcels will be sold separately. The Town could be liable for allowing SEQR segmentation. This subdivision will require a SEQR review and Public Hearing.

**DETERMINATION**

A motion was made by Chair Connelly to table the Preliminary Plat Plan for the Vine Wesleyan Church subdivision until the 10/21/20 Planning Board meeting. Motion seconded by Joseph Keefe.

Roll call as follows:

Chairman Connelly-Yes  
Rebecca Anderson-Yes  
Anthony Gorski-Excused  
Joseph Keefe-Yes

Stanley Jay Keysa III-Yes  
Lawrence Korzeniewski-Yes  
Kristin McCracken-Yes

**Motion carried.**

Motion made by Chair Connelly to set a Public Hearing for the Vine Wesleyan Church subdivision at 7:05p.m. on 10/20/20. Motion seconded by Kristin McCracken.

Roll call as follows:

Chairman Connelly-Yes  
Rebecca Anderson-Yes  
Anthony Gorski-Excused  
Joseph Keefe-Yes

Stanley Jay Keysa III-Yes  
Lawrence Korzeniewski-Yes  
Kristin McCracken-Yes

**Motion carried.**

**Other items discussed:**

Ed Schiller, Town Engineer discussed a drainage problem at Blackstone Court. The problem is with a ditch along the south side of the property. It was questioned who was responsible for the private drainage easement and conveying to the Home Owners Association responsibility of the easement. Verbiage in the storm water agreement may need to be changed in the future to clarify responsibilities on future subdivision approvals.

The school bus turn around at Worthington Lane has been taken care of.

Agricultural funding information has been forwarded to the Grant Writer for review and to make application.

Application for a rezone and site plan will be in shortly for a brewery at Genesee and Gunnville. This was the participant when the Zoning Code Public Hearing was held.

At 7:42 p.m. a motion was made by Lawrence Korzeniewski and seconded by Kristin McCracken to adjourn the meeting. Motion carried.





# Town of Lancaster

TOWN PLANNING BOARD  
21 Central Avenue  
Lancaster, New York 14086

## MEMO

TO: Honorable Town Board  
Town of Lancaster

FROM: The Town of Lancaster Planning Board

DATE: September 16, 2020

RE: Advanced Thermal Systems

PROJECT #: 8392

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LOCATION: 15 Enterprise Drive (S.B.L. 105.00-3-4.1)

TYPE: Amended Site Plan

RECOMMENDATION: APPROVE

Roll call vote:

Chair Connelly-Yes

Rebecca Anderson-Yes

Anthony Gorski-Excused

Joseph Keefe-Yes

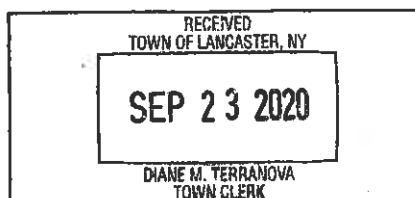
Stanley Jay Keysa III-Yes

Lawrence Korzeniewski-Yes

Kristin McCracken-Yes

CONDITIONS: N/A

CONCERNS: N/A





# Town of Lancaster

TOWN PLANNING BOARD  
21 Central Avenue  
Lancaster, New York 14086

## MEMO

TO: Honorable Town Board  
Town of Lancaster

FROM: The Town of Lancaster Planning Board

DATE: September 16, 2020

RE: Town of Lancaster Dog Control Facility

PROJECT #: 6170

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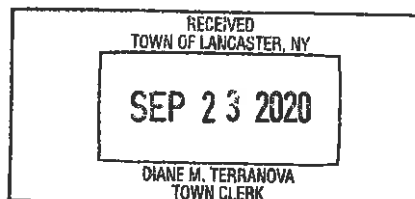
LOCATION: 525 Pavement Road

TYPE: Site Plan

RECOMMENDATION: APPROVE  
Roll call vote:  
Chair Connelly-Yes Stanley Jay Keysa III-Yes  
Rebecca Anderson-Yes Lawrence Korzeniewski-Yes  
Anthony Gorski-Excused Kristin McCracken-Yes  
Joseph Keefe-Yes

CONDITIONS: N/A

CONCERNS: N/A



# LANCASTER POLICE DEPARTMENT



WILLIAM J. KARN, JR.  
CHIEF OF POLICE



525 PAVEMENT ROAD  
LANCASTER, NY 14086



TEL: (716) 683-2800  
FAX: (716) 681-2352

September 14, 2020

Neil Connelly

Planning Board Chairman

2255 Como Park Blvd.

Lancaster, NY 14086

RE: Amended Site Plan Review- Project #5194

Mr. Connelly,

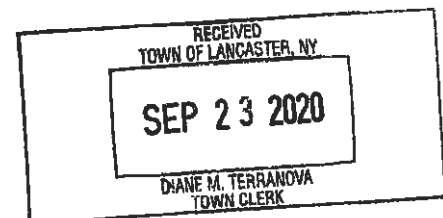
The Lancaster Police Department has no objection to the above listed project.

A handwritten signature in black ink.

Marco A. Laurienzo

Patrol Captain

Lancaster Police Department



Cc: William Karn, Police Chief

Matt Fischione, Code Enforcement

Diane Terranova, Town Clerk

Russell J. Salvatore

497



September 21, 2020

**BOYS & GIRLS CLUB  
of DEPEW-LANCASTER**

T.C. Comm.

Ron Ruffino  
Supervisor – Town of Lancaster  
21 Central Ave.  
Lancaster, NY 14086

Dear Ron:

As you prepare your budget for 2021, I am hoping the Club can receive the same funding amount, \$245,000, from the Town as last year.

I know it has been a tough year for everyone, but we have also experienced a lot of setbacks.

Everyone of our fundraisers for the year were cancelled. It started with our Spring Drawing Dinner in May and continued throughout the summer with the cancellation of our Fourth of July festivities.

The Clubs have been an integral part of the community for 85 years and without the Town's support we would be hard pressed to continue in our current capacity.

Thank you for your consideration. If you have any questions or concerns, please feel free to give me a call.

Sincerely,

David A. Hoch  
Executive Director  
Depew-Lancaster Boys & Girls Club, Inc.

**Administrative Office**

David A. Hoch, *Executive Director*  
Jeff Kupka, *Director of Operations*  
60 Preston Street  
Depew, New York 14043  
(716) 683-6755 Phone  
(716) 683-9816 Fax

**George R. Crego Unit**

Jeff Kupka, *Club Director*  
David Lewandowski, *Program Director*  
60 Preston Street  
Depew, New York 14043  
(716) 683-5266 Phone

**Earle M. Scott Unit**

Jeremy Konst, *Club Director*  
Lisa Konst, *Individual Service Director*  
5440 Broadway  
Lancaster, New York 14086  
(716) 683-1485 Phone

**Officers**

David Lyman  
*President*

Adam Stotz  
*1st Vice-President*

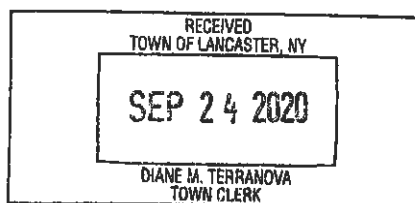
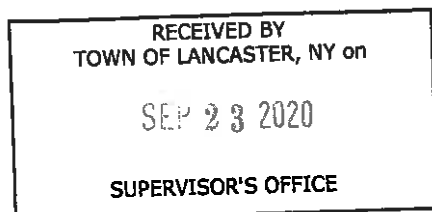
Kevin Corcoran  
*Treasurer*

**Board of Directors**

Michael J. Brown  
Jack Carlson  
Phyllis Dickinson  
Larry Evola  
Cal Harte  
Mike Heer  
Donald Hibbs  
Lisa Jerebko  
Beth Kaiser  
Tim Kelly  
David Konst  
Edward Myszka  
Kim Smolinski  
Joann Thaessler  
Susan Thaessler  
Cory Zale

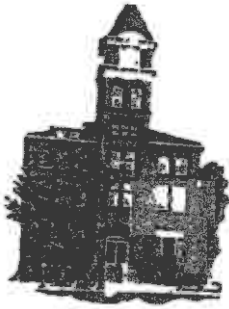
**Advisory Members**

Pam Aquino  
Virginia Beardsell  
Sebastian Constantino  
Gerald Gill  
Jamie Hypnarowski  
David Marrano  
William Maryniewski  
Michael Rath  
Richard J. Sherwood  
Walter Zurowski



A United Way Agency

*Visit us at [depewlanasterbgc.org](http://depewlanasterbgc.org)*  
**GREAT FUTURES START HERE**



# Town of Lancaster

OFFICE OF THE TOWN ATTORNEY

21 Central Avenue  
Lancaster, New York 14086  
(716) 684-3342  
Fax: (716) 681-7475

498

KEVIN E. LOFTUS, JR.  
Town Attorney  
kloftus@lancasterny.gov

September 24, 2020

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086

Planning Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086


RE: Amended Site Plan – Project #5194  
Infrastructure Improvement Project  
5949 Broadway

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated September 21, 2020 from the New York State Department of Environmental Conservation on the above-referenced project for your review.

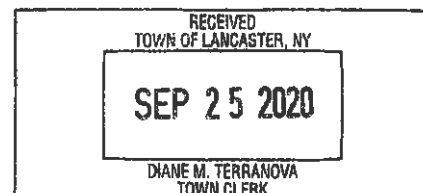
Should you have any questions or concerns, please call me.

Very truly yours,

  
Kevin E. Loftus, Esq.  
Town Attorney

KEL:jk  
Enc.  
CC (w/enc):

Town Clerk  
Building Inspector  
Town Engineer



# **NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

**Division of Environmental Permits, Region 9**  
270 Michigan Avenue, Buffalo, NY 14203-2915  
P: (716) 851-7165 | F: (716) 851-7168  
[www.dec.ny.gov](http://www.dec.ny.gov)

September 21, 2020

Mr. Kevin Loftus, Esq.  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

Dear Mr. Loftus:

SEQR Lead Agency Coordination  
Infrastructure Improvement Project  
5949 Broadway  
Town of Lancaster, Erie County

This is to acknowledge receipt of your September 14, 2020 notice which requested State Environmental Quality Review Act (SEQR) Lead Agency status for the above-noted project. The Department concurs that the Town of Lancaster should act as SEQR Lead Agency, since the environmental impacts of the proposal are primarily of local significance. However, please be advised of the following:

It was noted on the Federal Emergency Management Agency's (FEMA) FIRM Map No. 36029C0244H that the site is located within the designated 100-year floodplain. The proposed project should be designed in accordance with all applicable local municipal laws for flood damage reduction.

If you have any other questions, please feel free to contact Mr. Bruno DiBella of my staff or me at 716/851-7165.

Sincerely,

**David S. Denk**

Digitally signed by David S. Denk  
DN: cn=David S. Denk, o=NYS DEC, ou=Div.  
of Env. Permits,  
email=david.denk@dec.ny.gov, c=US  
Date: 2020.09.21 14:26:03 -04'00'

David S Denk  
Regional Permit Administrator

BAD:cmn



Department of  
Environmental  
Conservation



Civil Engineering  
Environmental Engineering  
Municipal Engineering  
Land Surveying



Project Management  
Construction Support Services  
Landscape Architecture  
SWPPP Services

499

**37 CENTRAL AVENUE, LANCASTER, NY 14086-2143**

**P: 716-683-5961 F: 716-683-0169**

**Email: wsa@wmschutt.com**

**M E M O**

Date: September 25, 2020

WSA Project # 06168G

TO: Town Board

FROM: Ed Schiller, PE Town Engineer

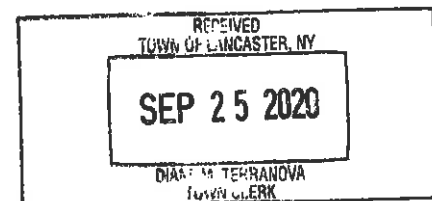
SUBJECT: Application for Dumping Permit, 5739 Genesee St.

The Application for a Dumping Permit for the above referenced parcel has been reviewed.

The submission is lacking Item 12 Topographic Plan indicating existing and proposed grades. Until the information can be reviewed we do not recommend approval of the permit.

Any questions, please let me know.

Cc: Town Clerk  
Code Enforcement Officer  
Town Attorney |





T.C. Comm.  
**MEMORANDUM**

500

COUNTY OF ERIE  
DEPARTMENT OF ENVIRONMENT AND PLANNING

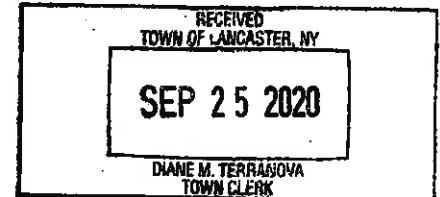
TO: ERIE COUNTY COMMUNITY DEVELOPMENT - CONSORTIUM

FROM: PAUL J. D'ORLANDO, Principal Contract Monitor

CC: THOMAS R. HERSEY, JR., Commissioner

DATE: SEPTEMBER 23, 2020

SUBJECT: DRAFT FUNDING PLAN – Final Round of Community Development Block Grant (CDBG-CV) Cares Act Funds



On September 16, 2020 Erie County received notice from HUD that the Community Development Consortium will be receiving \$2,461,149 in the final round of CDBG-CV Cares Act funds. The funds must be spent on CDBG eligible projects that respond in some way to the COVID-19 pandemic.

HUD has denied the use of these funds for general infrastructure improvement projects (i.e. road paving, water/sewer/drainage line replacements) but has allowed for outdoor recreation area improvement projects. Funding for playground upgrades in CDBG eligible low-income neighborhoods is an example of an eligible use of the funds. These projects should promote outdoor activity to help limit time indoors to reduce the possible spread of the virus.

Senior Center upgrades that enhance social distancing efforts and improved air filtration are also eligible expenses.

The following provides a draft funding plan for the CDBG Cares Act funds. Finalization of the funding plan would require approval of the Consortium and HUD.

**1. COMMUNITY REVITALIZATION- RECREATION IMPROVEMENTS**

**\$1,500,000 – Community Revitalization Recreation Improvement Projects –**  
These projects would come from the fall 2020 application process where Consortium Communities would be advised that the maximum funding available for each of these Community Projects would be \$200,000. All project sites must be located in a CDBG eligible block group for low- to moderate income area wide benefit.

RECEIVED BY TOWN OF LANCASTER, NY  
SEP 24 2020  
SUPERVISOR'S OFFICE

Applications will be submitted along with Program Year 2021 project applications and ranked as the last project (s) for the year. As an example, for municipalities that are members of the Rural Transit Service, these projects would be ranked below RTS. These projects will be scored separately from the 2021 projects and municipal ranking will not be counted as part of the scoring.



The scope of improvements for these projects can include outside locations that enhance physical activity. These projects should promote exterior activity as way to reduce the possible spread of the virus indoors.

Examples of project descriptions include; playground improvements, smart growth improvements including bicycle and pedestrian trails and promotion of road safety striping projects, sidewalk replacement in areas adjacent to recreational areas.

## **2. SENIOR CITIZEN CENTER COVID-19 SAFETY IMPROVEMENTS**

**\$600,000 – Senior Citizen Center Improvements** – These improvements will take place in Consortium Community Senior Citizen Centers (16). The scope of improvements will include; plex-glass installation and other physical improvements that promote social distancing and improvements to the air filtration systems that will allow for the installation of MERV 13 filters. The air filtration improvements may result in the replacement of existing HVAC systems if new and improved air filters cannot be installed.

Erie County will issue an RFP for engineering services to identify improvements at each senior center. The engineering firm will work with the Directors of each center to identify improvements and to evaluate the existing HVAC systems. After a scope of services is completed for each center the municipality will bid out the project.

## **3. FOOD PANTRY FUNDING**

**\$200,000 – Feedmore of WNY** – This program will fund Feedmore of WNY for a second time this year in hopes of expending these funds at the same 20 food pantries as in the first round of CDBG Cares Act funding, but into late 2021. In the first round of CDBG-CV funding these pantries received \$10,000, and for this round the funding will be \$6,000 per pantry.

## **4. ADMINISTRATION/ENGINEERING EXPENSES FOR SENIOR CENTER IMPROVEMENTS**

**\$161,149** – Administrative expenses involved in managing CDBG-CV funding and engineering costs associated with hiring a firm to identify improvements at senior citizen centers in the Consortium area.

501

**SUPERVISOR**

Ronald Ruffino Sr.

**COUNCIL MEMBERS**

Adam Dickman

David Mazur

Robert Leary

Town of Lancaster



T.C. Comm.  
T.A. Reso.

(P)

**Park Crew Chief**  
Michelle Barbaro

525 Pavement Road  
Lancaster, NY 14086  
716-684-3320 phone  
716-685-3497 fax

September 28, 2020

**COMMUNICATIONS**

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

Dear Honorable Town Board:

The Town of Lancaster Parks, Recreation and Forestry Department is requesting a resolution to accept a donation from Site One Landscape Supply, 2479 Walden Avenue, Cheektowaga, of eleven pallets of pavers for our memorial garden in Westwood Park. The estimated value of this donation is \$5,000.00.

The Town of Lancaster will undertake the installation of the pavers in the memorial garden at Westwood Park.

If you have any questions or concerns, please contact me at your convenience.

Respectfully submitted,

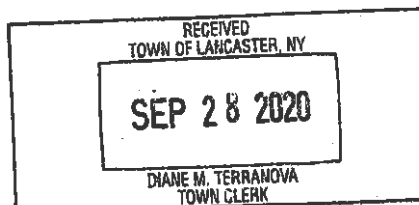
*Michelle Barbaro*

Michelle Barbaro  
Park Crew Chief

MB:jw

Cc: Ronald Ruffino, Supervisor  
Kevin Loftus, Town Attorney

SEP 28 2020



T.C. Comm.  
(PD)

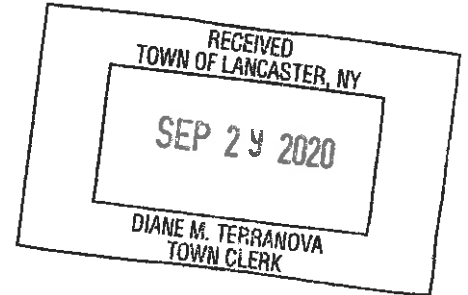


502

ERIE COUNTY COMPTROLLER  
HON. STEFAN I. MYCHAJLIW

September 24, 2020

Mr. William Geary  
Commissioner  
Department of Public Works  
95 Franklin Street  
Buffalo, NY 14202



Re: Aurora Street, Lancaster

Dear Commissioner Geary,

I recently visited with a taxpayer in Lancaster who lives on Aurora Street. He has expressed concern over the lack of a shoulder along that busy stretch of road, and the safety hazards it poses. Mr. Anthony Battaglia says he understands that sidewalks may not be an option. But, on that straight stretch of road, where motorists often travel faster than the posted 35 mile per hour speed limit, and with an eroded shoulder, there is little room for bicyclists or people to walk safely. In addition, visitors to homes along that road often park on front lawns.

I had the chance to see the condition of the road firsthand, and am asking if there is a possibility of shoring up the shoulder of Aurora Street. I understand the challenges your department faces whenever you have a well-traveled road that also serves as a residential street. I would recommend a visit by you or your deputy commissioner to see the condition of the road. It certainly highlighted for me why people who live and travel along that stretch, particularly those with young families like Mr. Battaglia, would be concerned.

If there is anything I can do to help, please let me know.

Sincerely,

A handwritten signature in dark ink, appearing to read "Stefan Mychajliw".

Stefan Mychajliw  
Erie County Comptroller

Cc: Hon. Ronald Ruffino, Lancaster Town Supervisor  
Hon. Dan Amatura, Lancaster Highway Superintendent  
Anthony Battaglia

SEP 28 2020

# LANCASTER POLICE DEPARTMENT

503



WILLIAM J. KARN, JR.  
CHIEF OF POLICE

T.C. Comm.  
T.A. Reso.  
(PS)



525 PAVEMENT ROAD  
LANCASTER, NY 14086



TEL: (716) 683-2800  
FAX: (716) 681-2352

September 25, 2020

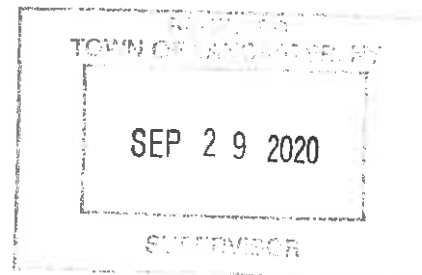
Ronald Ruffino, Supervisor  
Honorable Council Members  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

Supervisor Ruffino and Honorable Council Members:

The Department requests that the Town Board deem the listed vehicle surplus property to be sold at public auction. We would like to utilize the online auction services of "Auctions International" as they have experience with many other municipalities as well as our own. The Vehicle would be listed for online bids beginning on or about October 12, 2020 and ending on or about October 25, 2020. The vehicle would be made available for inspection at the Town Center, 525 Pavement Road.

Vehicle to be deemed surplus:

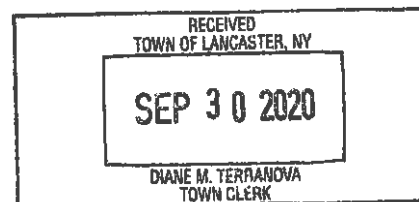
1. 2010 Ford Crown Victoria Vin# 2FABP7BV6AX138592 76,204 mi



Respectfully,

Marco A. Laurienzo  
Patrol Captain

cc: William Karn, Chief of Police  
Kevin Loftus, Town Attorney  
Diane Terranova, Town Clerk



504

DIANE M. TERRANOVA, TOWN CLERK  
TOWN OF LANCASTER  
21 CENTRAL AVE.  
LANCASTER, N.Y. 14086  
AREA CODE 1-716 683-9028

COPY

Lancaster Bee  
Buffalo News  
Lancaster-Depew Sun

DIANE M. TERRANOVA, TOWN CLERK  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086  
683-9028

*bnf*

PRESS RELEASE

September 30, 2020

Lancaster Town Clerk Diane M. Terranova would like to inform residents that a new, large capacity Drop Box has been installed at the entrance to the new addition of Town Hall facing Clark Street. This depository can be used to deposit payments of Town, County and School taxes as well as any communication with other departments within the Town Hall.

You are asked to place your payment or documents in a sealed envelope, with the department name and your phone number on the envelope. Please do not deposit cash. All payments for the current School taxes deposited after midnight on October 15, 2020 will be considered late and the penalty will be applied.

For more information regarding Town Hall office hours, please call the Office of the Town Clerk at 683-9028.

cc: Post on bulletin board

G:\WORK FOLDER\press release.doc

COPY

COPY

COPY

COPY



# Town of Lancaster

BUILDING DEPARTMENT  
21 CENTRAL AVENUE  
LANCASTER, NEW YORK 14086  
716-684-4171  
FAX 685-5317

T.C. Comm.  
T.A. Reso.  
*(Signature)*

9/30/2020

Lancaster Town Board  
21 Central Ave.  
Lancaster, NY 14086

RE: Enforcement for Dumping Permit non-compliance  
3803 Bowen Rd., Lancaster, NY 14086

Honorable Town Board,

Pursuant to Chapter 22-9 of the Code of the Town of Lancaster, the Building Department requests the approved dumping permit is revoked at 3803 Bowen Rd., SBL #116.00-2-44.

The Dumping permit was issued on December 2, 2019 after a lengthy enforcement action through the Town Court System, resulting in an Adjournment Contemplation of Dismissal (ACD) dated November 26, 2019.

The request comes after observing excessive material and continued Storm Water runoff pollutant leaving the site in violation of both Town Code and ACD conditions #4 & 6.

Attached is the additional information from the Town Courts, Town Clerk's Office and Town Engineer.

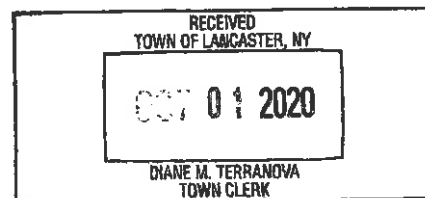
Sincerely,

Matt Fischione, Code Enforcement Officer  
Town of Lancaster Building Department  
21 Central Avenue  
Lancaster, NY 14086

MF

Email cc; Kevin Loftus, Town Attorney  
Ed Schiller, PE, WM Schutt, Town Engineer

Enc.



M #14

TOWN COURT: TOWN OF LANCASTER  
STATE OF NEW YORK: COUNTY OF ERIE

Page one of two pages

PEOPLE OF THE STATE OF NEW YORK

AGREEMENT FOR ADJOURNMENT IN  
CONTEMPLATION OF DISMISSAL,  
CONDITIONAL DISCHARGE, FINES,  
WITH RECOMMENDED CONDITIONS

-Vs-

PELICAN LAKE TRUST, and  
GEORGE KONSTANTAKIS DEFENDANTS

DEPARTMENT OF CODE ENFORCEMENT  
TICKETS # 2426, 2427, 2428, 2429  
2430, 2431, 2432, AND 2433  
Docket Nos. 17080275 and 17080276

Hon. Anthony J. Cervi, Lancaster Town Justice Presiding:

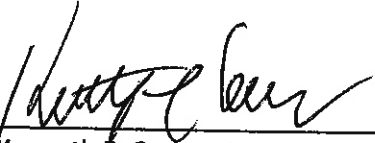
This matter having been heard by the Court on numerous occasions commencing in September 2017 to the present, the Court having reviewed allegations against the defendants charging them each and separately with four violations of the Lancaster Town Code, three of which are Misdemeanors and one being a Violation, (Sections 22-8-tickets No. 2426 and 2427-a misdemeanor, 50-17, tickets No. 2428 and 2429-a misdemeanor, 30-2-tickets No. 2430 and 2431- a violation, and 43-6, tickets no. 2432 and 2433- a misdemeanor), having heard Kenneth E. Graber, Esq., Lancaster Town Prosecutor, delegated by the Hon. John J. Flynn, District Attorney of Erie County, to have the authority to prosecute these cases on January 11, 2018, on behalf of the People, Denis A. Kitchen, Jr., Esq., on behalf of the Defendants and George N. Konstantakis, Esq., on behalf of himself and the Defendant Pelican Lake Trust, and the individual defendant appearing both on his own behalf and that of the Trust and having entered pleas of not guilty to all charges herein, Matthew Fischione, Supervising Code Enforcement officer for the Town Of Lancaster having appeared on numerous occasions, and the expectation that The Lancaster Town Board shall issue a permit allowing dumping to the defendants on December 2, 2019, the parties having entered into the following stipulation and agreement recommending a disposition of the charges as follows:


- 1) An adjournment in contemplation of Dismissal (ACD) shall be granted to the individual defendant, George N. Konstantakis, in regard to the four (4) charges pending against him personally, expiring upon the expiration of the above permit, on or about December 2, 2020.
- 2) That the four (4) charges against the defendant, Pelican Lake Trust, shall be reduced to violations and that said defendant shall plead guilty to those four (4) charges as reduced.
- 3) That the Court shall render as a disposition a Conditional Discharge consisting of a fine of Five Hundred Dollars(\$500.00) upon each charge, totaling the sum of Two Thousand Dollars(\$2,000.00) which shall be payable within thirty(30) days of the approval by the Court of this agreement.
- 4) That the Court shall also impose as a condition that the two defendants shall comport with the expected dumping permit, both following any requirements of the permit and executing the work approved thereunder, within the time period allowed in the permit, which is expected to be twelve (12) months from the issuance of the permit.

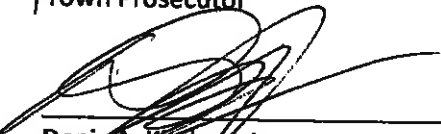
- 5) That the offending yurt and projecting items as described in Tickets 2428 and 2429 be removed, if not already done so, in compliance with the Town Code, within thirty(30)days.
- 6) That the defendants comply with all other sections of the Town Code and any other pertinent provisions of law.
- 7) The Lancaster Town Code Enforcement office shall have access to any and all necessary information to monitor compliance with this agreement and order of the Court.
- 8) Any separate ACD form as designated by the Court shall be incorporated herein together with any additional conditions as imposed by the Court.

The signatures below indicate agreement with the above conditions and consent to submit such to the Court.

  
Matthew Fischione  
Supervising Code Enforcement officer

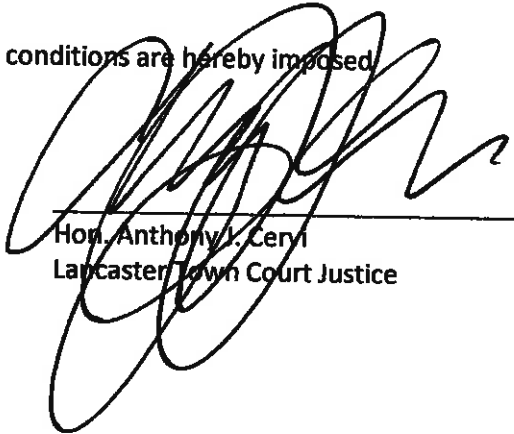
  
Kenneth E. Graber, Esq.  
Town Prosecutor

  
George N. Konstantakis, Esq.  
Defendant and Attorney

  
Denis A. Kitchen, Jr.  
Defense Attorney

Dated: November 26, 2019  
Lancaster, New York

This agreement is hereby approved and the conditions are hereby imposed.

  
Hon. Anthony J. Cerni  
Lancaster Town Court Justice

Enter



DIANE M. TERRANOVA, TOWN CLERK  
TOWN OF LANCASTER  
21 CENTRAL AVE.  
LANCASTER, N.Y. 14086  
AREA CODE 1-716 683-9028

COPY

December 6, 2019

Pelican Lake Trust  
3803 Bowen Road  
Lancaster, New York 14086

Re: Dumping Permit -  
3803 Bowen Road

COPY Gentleman:  
Enclosed is a copy of a resolution adopted by the Town Board of the Town of Lancaster on  
December 2, 2019.  
This resolution is your permit extension to dump and fill, **with nine [9] conditions**, in accordance with  
your application as filed in this office.

This permit will expire December 2, 2020.

Sincerely yours,

OFFICE OF THE TOWN CLERK



Diane M. Terranova  
Town Clerk

DMT/dm

Encl.

cc: M. Fischione, Code Enforcement Officer ✓  
E. Schiller, Engineer  
K. Loftus, Town Attorney

File: Permit/Prmdumplttrs.wpd

COPY

COPY

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER WALTER, TO WIT:

**WHEREAS**, Pelican Lake Trust, 3803 Bowen Road, Lancaster, New York 14086 has applied for a Dumping Permit for property situated on 3803 Bowen Road, within the Town of Lancaster, pursuant to Chapter 22-8 of the Code of the Town of Lancaster, and

**WHEREAS**, the application was referred to the Building Inspector and Town Engineer for review and recommendation, and

**WHEREAS**, the Building Inspector and Town Engineer have completed their review of this application and by letter dated November 20, 2019, the Building Inspector made a formal, favorable recommendation to the Town Board.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that Pelican Lake Trust, 3803 Bowen Road, Lancaster, New York be and is hereby authorized to dump and dispose of materials outside permitted sanitary landfills within the Town of Lancaster, namely on premises owned by the applicant situated on 3803 Bowen Road, said dumping to be in strict conformance with the application of the petitioner as filed in the Office of the Town Clerk, and

**BE IT FURTHER,**

**RESOLVED**, that **this permit is conditioned** in accordance with the recommendations of the Town Engineer and Building Inspector as follows:

1. Fill shall consist of dirt. No building demolition material such as wood, asphalt shingles, asbestos tiles, etc. are permitted.
2. Access to the site shall be controlled to prevent unauthorized dumping of non-permitted material.
3. Dirt tracked on the road must be cleaned on a daily basis and more often if necessary. The Town of Lancaster Police shall stop operation immediately upon complaint of dirty road.
4. Fill area is to be graded and seeded to the proposed elevation and upon completion of the fill operation, a final topography survey prepared by a NYS Licensed Surveyor to be submitted to the Building Department.
5. Dumping will be allowed between the hours of 7 A.M. and 8 P.M. Monday thru Saturday. No dumping shall be allowed on Sunday.
6. Dust from the site shall also be prevented from migrating off site.
7. Fill shall only be placed in the areas which are indicated on the plot plan.
8. No signage for dumping allowed.
9. The source of fill is pool and topsoil clearing.

**BE IT FURTHER,**

**RESOLVED**, that no building permit for the construction of any structure on the SBL premises upon which this dumping permit is issued shall be approved by the Town Building Inspector until such time as the Building Inspector certifies in writing to the Town Board that the conditions enumerated in this resolution have been fully complied with, and

**BE IT FURTHER,**

**RESOLVED**, that pursuant to Chapter 22-8(D)(6) of the Code of the Town of Lancaster the permit authorization granted herein **expires one year from date of this resolution.**

The question of the adoption of the following resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED YES
COUNCIL MEMBER GACZEWSKI	VOTED YES
COUNCIL MEMBER RUFFINO	VOTED YES
COUNCIL MEMBER WALTER	VOTED YES
SUPERVISOR COLEMAN	WAS ABSENT

December 2, 2019

Civil Engineering  
Environmental Engineering  
Municipal Engineering  
Land Surveying



Project Management  
Construction Support Services  
Landscape Architecture  
SWPPP Services

**37 CENTRAL AVENUE, LANCASTER, NY 14086-2143**

**P: 716-683-5961 F: 716-683-0169**

**Email: wsa@wmschutt.com**

**M E M O**

Date: November 4, 2019

WSA Project # 06168E

TO: Town Board cc: M. Fischione – Code Enforcement Officer

FROM: Ed Schiller, PE Town Engineer

**RECEIVED**

**NOV 06 2019**

**TOWN OF LANCASTER  
BUILDING DEPARTMENT**

SUBJECT: Application for Dumping Permit, Pelican Lake Trust 3803 Bowen Rd

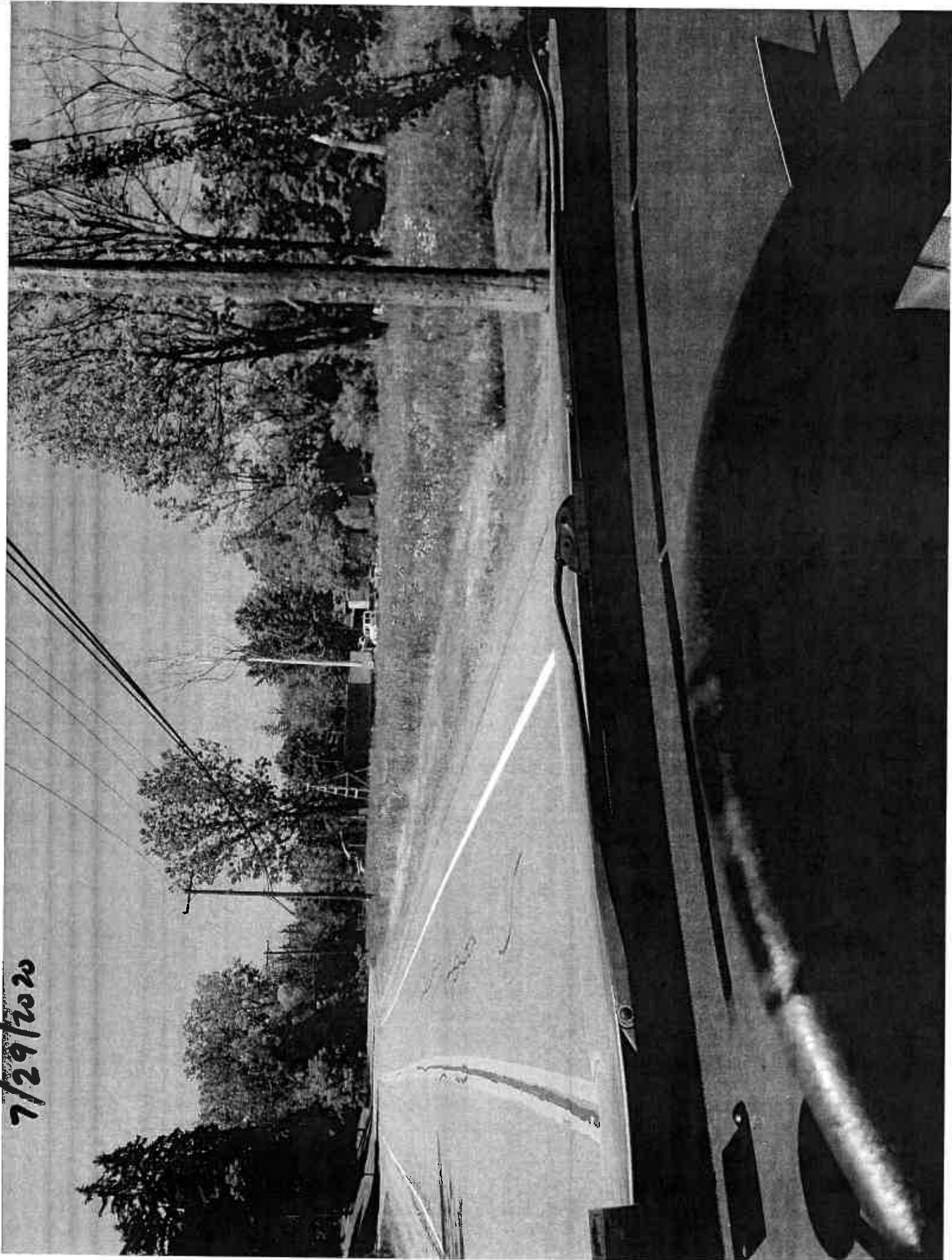
The Application for a Dumping Permit for the above referenced parcel has been reviewed.

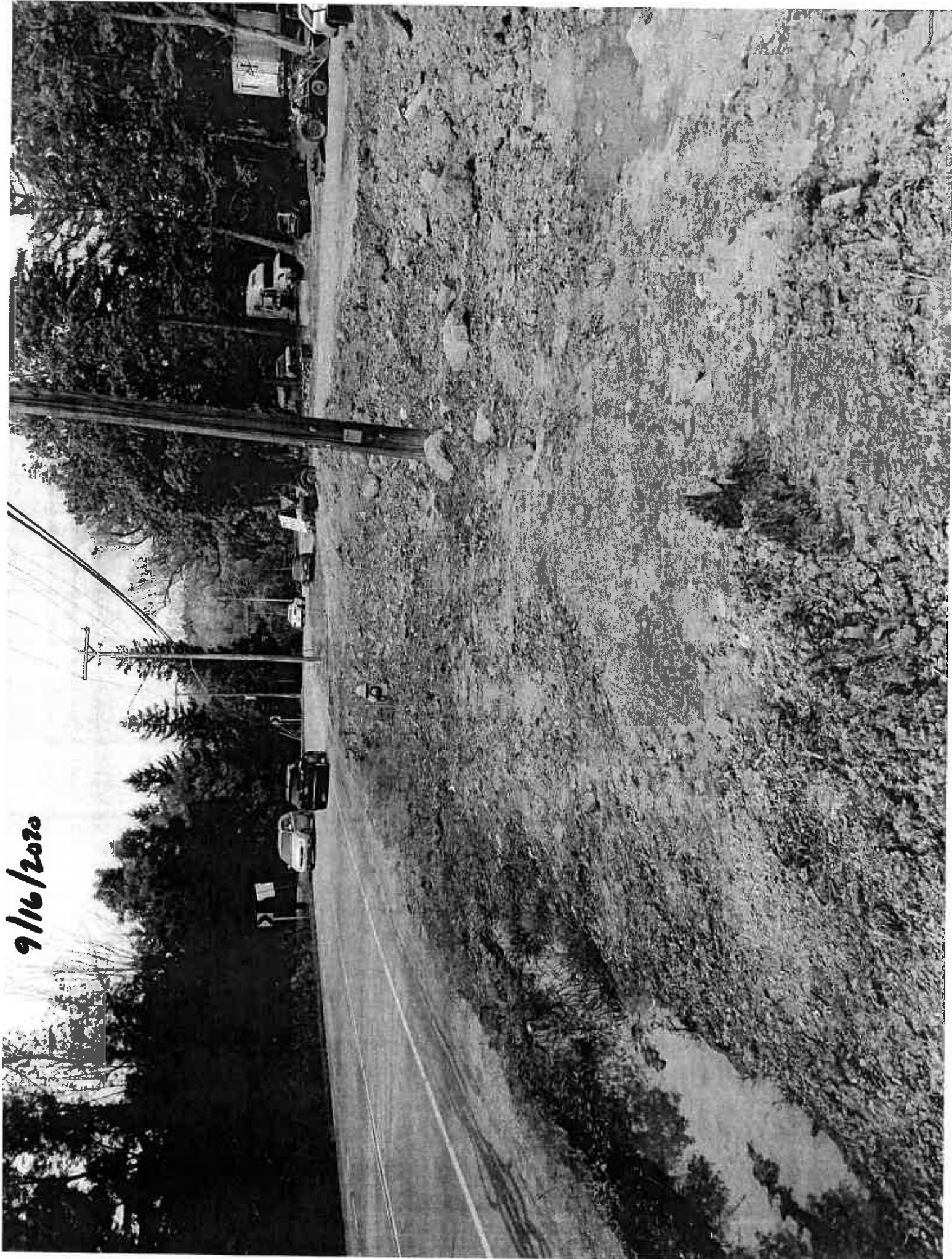
The site plan attached depicts existing and proposed grades. It also depicts surface drainage direction and outfall location to the creek. As a condition, when complete, it is recommended as stamped As-Built survey be prepared by a licensed surveyor.

If and when an application is approved, conditions should be set stating that all material must be clean fill absent any deleterious or organic material. Also, no contaminated material should be allowed.

Any questions, please let me know.

7/29/2020

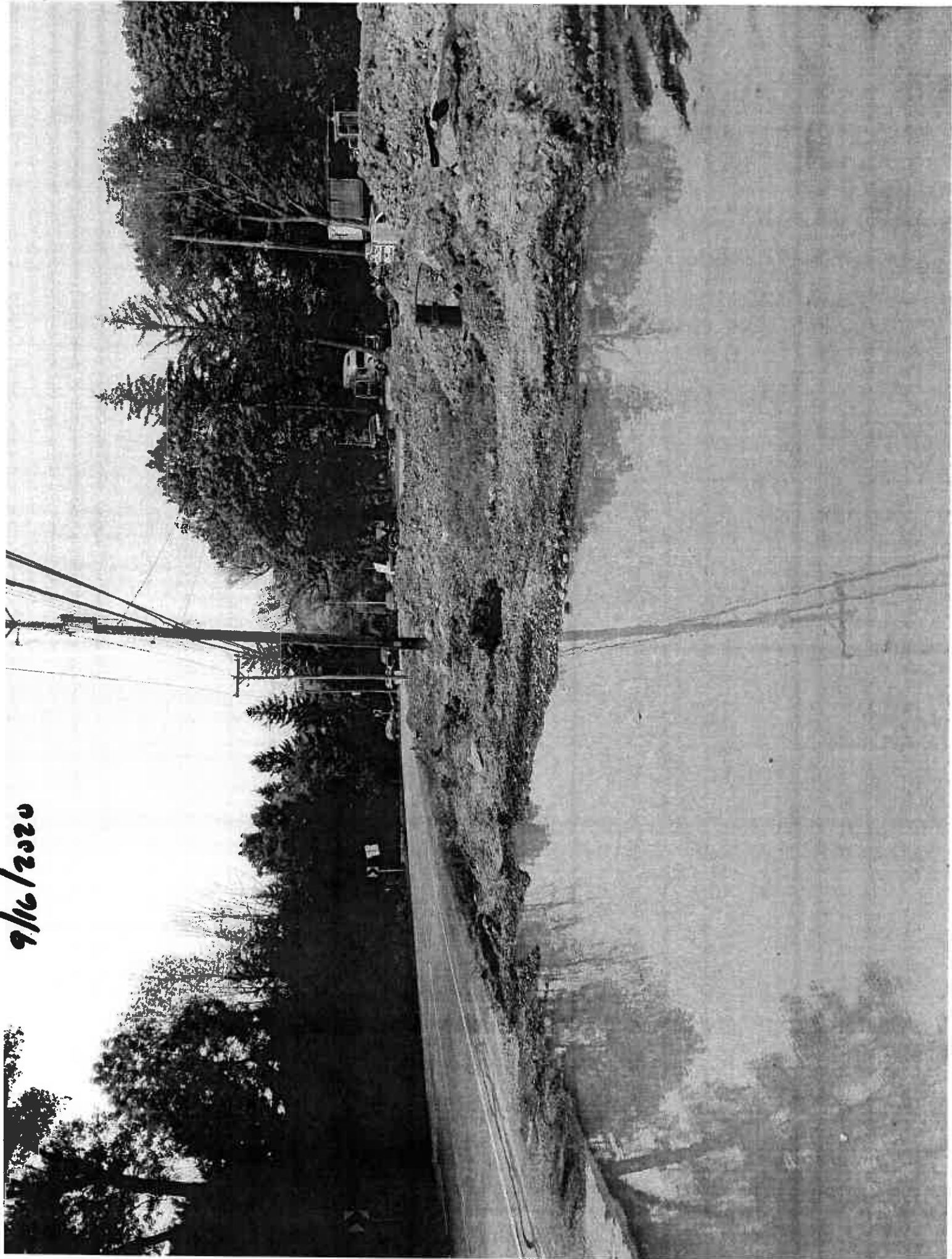




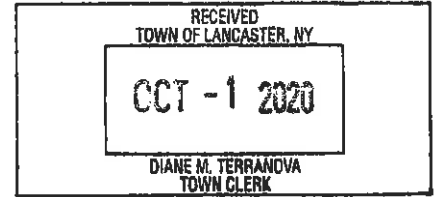
9/16/2020



9/16/2020



The Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, New York 14086



Respectfully, I submit my report for the month of September, 2020

Summary:

177 Complaints or Calls Received

100 Calls Responded to/Follow-ups

13 Compliance Notices

2 Final Notices

60 Appearance Tickets Issued

2 Bite Reports Filed

4 Dog Redeemed

1 Rescue Transfers

— SPCA Transfers

1 Dogs Euthanized

— Dogs Deceased

1,887 Miles Patrolled with Van

Respectfully Yours,

A handwritten signature in cursive script that reads "Jean Karn".

Jean Karn

Lancaster Dog Control



**SUPERVISOR**

Ronald Ruffino Sr.

**COUNCIL MEMBERS**

Adam Dickman

David Mazur

Robert Leary

Town of Lancaster



**Park Crew Chief**

Michelle Barbaro

525 Pavement Road

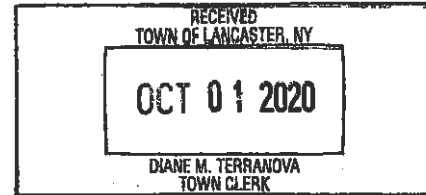
Lancaster, NY 14086

716-684-3320 phone

716-685-3497 fax

September 30, 2020

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086



**COMMUNICATIONS**

Re: Robert Giroux Laborer

Dear Honorable Board Members:

I respectfully request that a resolution be sponsored to appoint Mr. Robert Giroux to the position of Laborer in the Parks, Recreation and Forestry Department at the current Laborer rate in the amount of \$28.36 per hour effective Thursday, October 1, 2020. This request is due to the pandemic limitations of recreational activities and the need to help in the laborer field. Mr. Giroux will be returned back to the laborer position consistent with his existing leave of absence from the CSEA white collar unit.

Should you have any questions regarding this subject, please do not hesitate to contact me at your convenience.

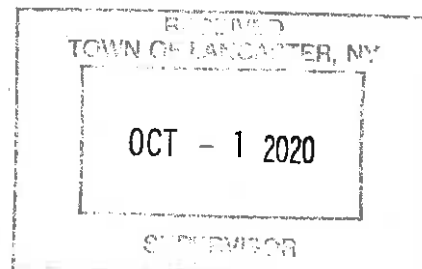
Respectfully yours,

Michelle Barbaro  
Park Crew Chief  
Town of Lancaster

Robert J. Giroux

DA/mb

Cc: Morgan Fay, Payroll Supervisor  
Scott Pease, President White Collar Unit



DIANE M. TERRANOVA, TOWN CLERK  
TOWN OF LANCASTER  
21 CENTRAL AVE.  
LANCASTER, N.Y. 14086  
AREA CODE 1-716 683-9028

COPY

October 1, 2020

Matthew Fischione  
Code Enforcement Officer  
21 Central Avenue  
Lancaster, New York 14086


**Re: SPECIAL USE PERMIT -**  
Joseph Czajka  
151 Schwartz Road

Matt:

Enclosed is the above referenced Special Use Permit Application for a Home Occupation for your review and determination pursuant to Chapter 50-46 of the Code of the Town of Lancaster.

Sincerely yours,

OFFICE OF THE TOWN CLERK

  
Diane M. Terranova  
Town Clerk

DMT/dm

Encl.

cc: Town Board  
K. Loftus, Town Attorney  
W. Karn, Police Chief

File: Zoning Special Use.wpd

COPY

COPY

COPY

COPY

K-1023  
Fee Received \$ 400.<sup>00</sup>  
Date: 10/1/20

**TOWN OF LANCASTER**  
**APPLICATION FOR SPECIAL USE PERMIT**

To: TOWN BOARD



The undersigned hereby make(s) application for a special use permit concerning certain premises in the Town as follows:

1. Name and address of applicant:

Joseph J. Czajka  
151 Schenectz Rd Lancaster 14086

Location of premises:

SAME AS ABOVE

SBL # 128.00-3-25.1

2. Name and address of owner of premises:

Joseph J. Czajka

3. Present zoning classification of premises:

A/R

4. Present use of premises, Example: vacant land, private residence, etc.:

PRIVATE RESIDENCE AND WORKSHOP.

5. What are your plans for the premises?

Vehicle Repair  
Brakes And Exhaust

SIGNATURE

Joseph J. Czajka

DATE

HOME PHONE 716-601-7514

CELL PHONE 716-472-2053

BUSINESS PHONE 716-472-2053

Joseph Czajka 151 Schwartz Rd. Lancaster NY

I do reside on the property where the Special Use Permit is requested.

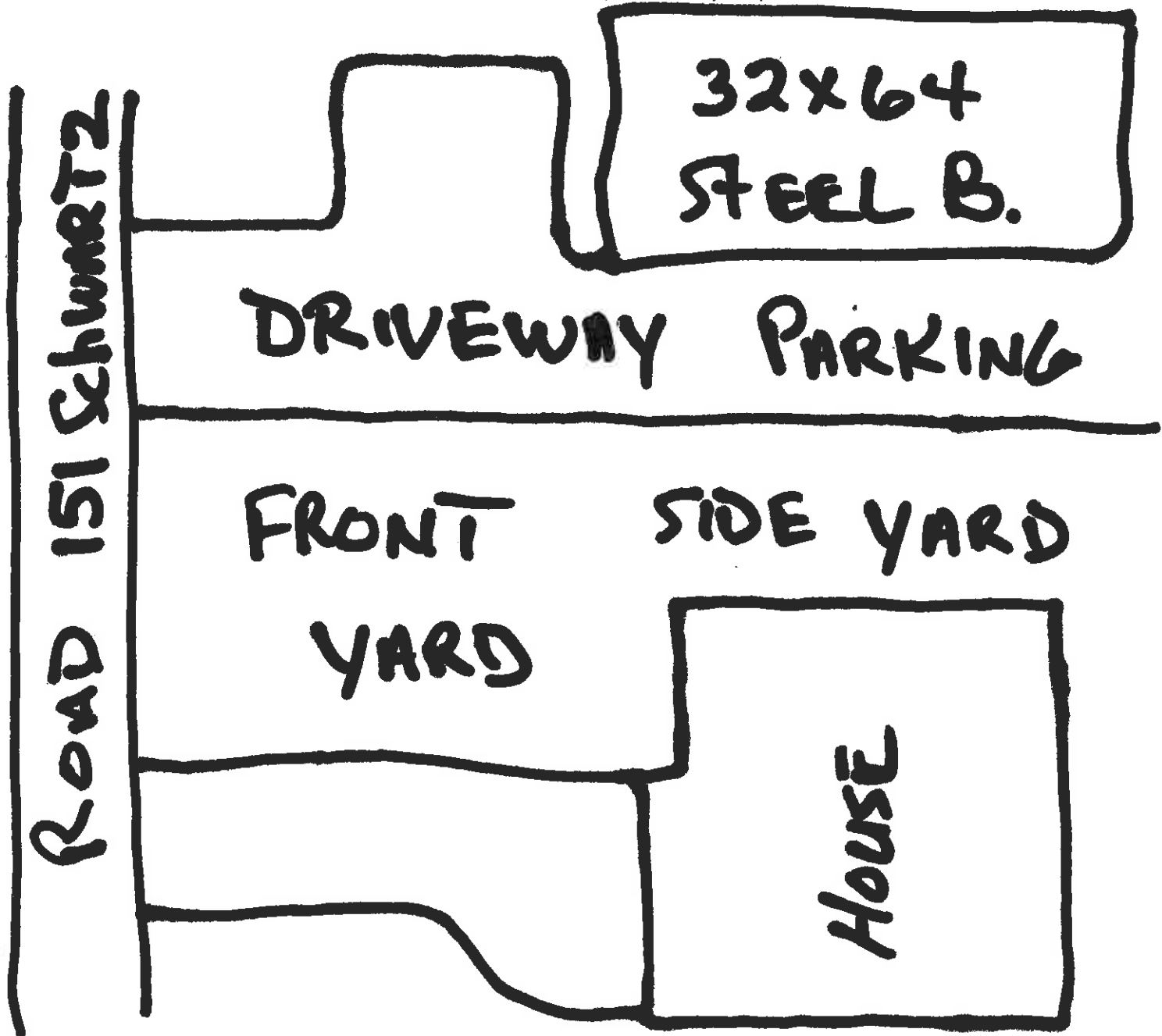
My workshop is a 32x64 steel building.

Nothing will change on the property other than my shingle sign I put out.

I have no equipment that will create any loud noise vibration glare fumes vibration of any sort.

I have no employees I'm retired and do all the repairs.

I already have a driveway and designated parking area adjacent to my shop.



## **SECTION 809 - DISCLOSURE CERTIFICATE**

CERTIFICATE REQUIRED TO BE EXECUTED BY EVERY APPLICANT FOR A VARIANCE, AMENDMENT, CHANGE OF ZONING, APPROVAL OF A PLAT, EXEMPTION FROM A PLAT OR OFFICIAL MAP, LICENSE OR PERMIT, PURSUANT TO THE PROVISIONS OF ANY ORDINANCE, LOCAL LAW, RULE OR REGULATION CONSTITUTING THE ZONING AND PLANNING REGULATIONS OF THE TOWN OF LANCASTER (SEE ATTACHED EXCERPT FROM GENERAL MUNICIPAL LAW)

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### **CERTIFICATION A**

1. The undersigned applicant, as defined in Section 809 of the General Municipal Law of the State of New York, for a (**underline appropriate application**) variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, hereby certifies that no State officer, or officer or employee of the County of Erie or Town of Lancaster, as defined in said section, has an interest in the person, partnership or association making application for said SPECIAL USE Permit.

2. I understand that any person who knowingly and intentionally violates the provisions of Section 809 of the General Municipal Law of the State of New York shall be guilty of a misdemeanor.

X

X

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### **CERTIFICATION B**

1. The undersigned applicant, as defined in Section 809 of the General Municipal Law of the State of New York, for a (**underline appropriate application**) variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, hereby certifies that \_\_\_\_\_ is a State officer, or officer or employee of the County of Erie or Town of Lancaster, as defined in said section, who has an interest in the person, partnership or association making application for said \_\_\_\_\_ and that the extent of such interest is \_\_\_\_\_.

2. I understand that any person who knowingly and intentionally violates the provisions of Section 809 of the General Municipal Law of the State of New York shall be guilty of a misdemeanor.

X

X

Signature of Petitioner [Signature] Date 10-1-20

**INDIVIDUAL**

STATE OF NEW YORK

SS:

COUNTY OF ERIE

On this 1<sup>st</sup> day of October, 2020, before me personally appeared  
the petitioner, to me known and known to me to be the individual described in and who executed the foregoing instrument  
and he acknowledged to me that he executed the same for the purpose herein stated.

[Signature]

Notary Public or Deputy Town Clerk

**CORPORATE**

STATE OF NEW YORK

SS:

COUNTY OF ERIE

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ before me personally  
appeared \_\_\_\_\_, to me known, who, being by me first duly sworn, did depose and say that he resides  
in \_\_\_\_\_ that he is \_\_\_\_\_ the \_\_\_\_\_ of \_\_\_\_\_ the  
corporation described in and which executed the foregoing instrument; that he knows the Corporate Seal of said  
corporation; that the Corporate Seal affixed to said instrument is such Corporate Seal; that it was affixed by order and  
authority of the Board of Directors of said corporation; and that he signed his/her name thereto by like order and authority  
for the purposes herein stated.

\_\_\_\_\_  
Notary Public or Deputy Town Clerk

**CORPORATE SEAL**

**PARTNERSHIP**

STATE OF NEW YORK

SS:

COUNTY OF ERIE

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me personally appeared \_\_\_\_\_  
the petitioner, to me known and known to me to be one of the firm of \_\_\_\_\_ described in and who  
executed \_\_\_\_\_ the foregoing instrument and he acknowledged to me that he executed the same  
as and for the act and deed of said firm, for the purposes therein stated.

**CORPORATE SEAL**

\_\_\_\_\_  
Notary Public or Deputy Town Clerk

# LANCASTER POLICE DEPARTMENT 509



WILLIAM J. KARN, JR.  
CHIEF OF POLICE



525 PAVEMENT ROAD  
LANCASTER, NY 14086



TEL: (716) 683-2800  
FAX: (716) 681-2352

September 30, 2020

Honorable Town Board  
21 Central Avenue  
Lancaster, NY 14086

T.C. Comm  
T.A. Reso.

Re: Meeting request

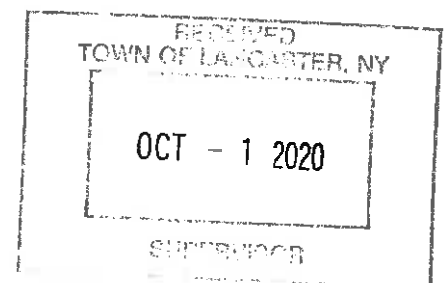
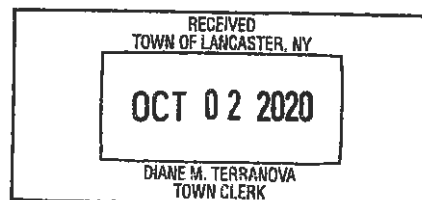
Dear Supervisor Ruffino and Honorable Town Board Members,

In an effort to ensure that all interested members of the community are able to participate in the Lancaster Police Department's "Reform and Reinvention Collaborative", I am requesting that the Town Board agree to hold a Public Safety Committee meeting on Wednesday, October 21, 2020, from 4:00 p.m. – 5:00 p.m. at the Town of Lancaster Senior Center, 100 Oxford Avenue in Lancaster. This meeting should be open to the public, subject to all current Health Department COVID regulations. In line with the Governor's Executive Order, we are encouraging Lancaster residents' questions, comments and suggestions, to help us in formulating a plan to provide the best police services possible for our community.

Should you need any further information regarding this request, please contact me.

Sincerely yours,

William J. Karn Jr.  
Chief of Police



510



DIANE M. TERRANOVA  
Town Clerk

# Town of Lancaster

21 CENTRAL AVENUE  
LANCASTER, NEW YORK 14086  
WWW.LANCASTERNY.GOV

CLERK'S OFFICE  
PHONE: (716) 683-9028  
FAX: (716) 683-2094

TAX OFFICE  
PHONE: (716) 683-1328  
FAX: (716) 681-7059

*T.C. Comm.*  
*(Signature)*

**MEMO TO:** Pamela CuvIELlo  
**FROM:** Diane M. Terranova, Town Clerk *Dme*  
**DATE:** October 1, 2020  
**RE:** Request for additional hours

This is a formal request for Diann Lutz and Linda Shepard to work additional hours, as needed, to man the Clark Street door to the Town Hall, starting on October 1<sup>st</sup> to October 15<sup>th</sup> in order to assist with the collection of School taxes due to the Town Hall being locked.

Thank you for your assistance.

